

Systems Overview

Below is a listing and explanation of the systems you will most commonly use while you are a student at Park University.

MyPark

MyPark is an online portal that allows students to easily access many of the services that they need. This system has many new functions and will be constantly evolving. Several of the options that you have through MyPark are Single Sign-On to your e-mail account, online classroom, and Library Services functionalities. You can access the following via MyPark:

- Student schedule
- Academic record
- Degree audit (which is a listing of the courses you will need to take to complete your degree)
- Course registration
- Financial aid information
- Online payment
- Course and fee statement
- Biographical Information

It is also essential that you have your “Current Option Settings” set to the appropriate term to view all your appropriate classes. The Graduate Term Codes are:

- FAP – Fall 16-week term (August to December)
- F1P – Fall I 8-week term (August to October)
- F2P – Fall II 8-week term (October – December)
- SPP – Spring 16-week term (January – May)
- S1P – Spring I 8-week term (January – March)
- S2P – Spring II 2 8-week term (March – May)
- U1P – Summer 8-week term (June – July)

You may join Online Communities and join Career Services in their weekly Online Chat. You can sign up for your Proctored Online Exam or accept your Financial Aid Award Letter. There is also a Technical Help Desk with FAQs about MyPark. We hope you enjoy this new online connection to Park University and the many resources offered through it. There are many additions planned for the future, so keep clicking away as new tabs and links appear!

Google Apps E-mail Account

Students are given a Park e-mail account within 48 hours of their first registration. Notices from the University and faculty regarding enrollment deadlines, financial aid, waiting lists, and course information will be sent to this account. It is important to check it regularly. You may set your options to forward your messages to another e-mail account. To access your e-mail account, please go to <http://www.park.edu/mail/>.

Parkonline (online classroom)

To access your online classroom, you can go to www.parkonline.org. Within 48 hours of registering in your first course, you are granted access to eCollege. This system provides an eClassroom – a virtual classroom for online courses. Additionally, this can be used as a homepage and has links to MBS Bookstore and MyPark. It is a good idea to test your computer system and explore eCollege before starting an online course. Students are expected to be prepared and ready to work on the first day of the term. To go to an online demo of how a classroom online is set up, please go to <http://www.park.edu/online/demo.aspx>