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Vision, mission, and core values of Park University


STRATEGIC PRIORITIES

Our Motto: Fides et Labor

Our Vision: Park University, a pioneering institution of higher learning since 1875, will provide quality, innovative education to learners who will lead in serving the global community.

Our Mission: Park University provides access to a quality higher education experience that prepares a diverse community of learners to think critically, communicate effectively, and engage in lifelong learning and service.

Core Values that Guide Our Actions:
- Accountability
- Civility and Respect
- Excellence
- Global Citizenship
- Inclusivity
- Integrity

Equal Opportunity
Park University believes in fostering diversity in all personnel matters. It is Park University’s intent and desire in both academic and non-academic areas to promote diversity by including minority groups characterized by race, color, religion, gender, marital status, sexual orientation, national origin, age, disability, or veteran status. Procedures will be used to increase recruitment among such groups at all levels of Park University in accordance with legal principles. This commitment extends to any other group or class against which discrimination is prohibited by state or federal law, including Title IX of the Education Amendments of 1972 and Title VI of the Civil Rights Act of 1964. Inquiries or concerns may be mailed to the President or to the Director of Human Resources (Park University, 8700 N.W. River Park Drive, Parkville, MO 64152-3795) or by telephone (816-584-6386).
campus center and service directories

Park Distance Learning (PDL)
Toll free (877) 505-1059

Campus Centers

Austin Center, TX (512) 385-7275
MCLB Barstow, CA (760) 256-8811
Barstow Comm College (760) 252-7275
MCAS Beaufort, SC (843) 228-7052
MCB Camp Pendleton, CA (760) 252-7275
Charleston AFB, SC (843) 552-8301
MCAS Cherry Point, NC (252) 447-0461
Davis-Montham AFB, AZ (520) 748-8266
DSCC Columbus, OH (614) 237-4229
FE Warren AFB, WY (307) 632-1092
Fairchild AFB, WA (509) 244-2020
Ft. Bliss, TX (915) 562-8450
Ft. Irwin, CA (760) 386-8062
Ft. Leonard Wood (573) 329-2798
Ft. Meyer, VA (703) 527-5258
Goodfellow AFB, TX (432) 475-0616
Grand Forks AFB, ND (701) 594-2977
Hanscom AFB, MA (781) 685-7225
Henderson Hall, VA (703) 486-8666
Hill, AFB, UT (801) 773-4692
Holloman AFB, NM (505) 479-2337
Lackland AFB, TX (210) 670-5116
Laughlin AFB, TX (907) 298-3061
Little Rock, AFB, AR (501) 988-5624
Luke AFB, AZ (602) 935-4424
Malmstrom AFB, MT (406) 761-7540
Millington AFB, TN (901) 872-4389
Minot AFB, ND (701) 727-0469
Moody AFB, GA (229) 245-7077
Mountain Home AFB, ID (208) 832-4535
MCB Quantico, VA (703) 640-7389
Randolph AFB, TX (210) 566-9595
Scott AFB, IL (618) 744-1555
Tinker AFB, OK (405) 732-6149
Vandenberg, AFB, CA (805) 734-7275
Wentworth, MO (660) 259-2423
Whiteman AFB, MO (660) 563-2846
Wright-Patt AFB, OH (614) 237-4229

Student Services for ALL Park Students:
Academic Support (816) 584-6330
Admissions (816) 584-6141
Alumni Affairs (816) 584-6206
Bookstore (816) 584-6414
MBS Textbooks (800) 325-3252
Career Development (816) 584-6350
Counseling Center (816) 584-6237
Library (816) 584-6285
Student Enrollment Services
  Direct (816) 746-2526
  Toll-Free (877) 505-1059
Student Financial Services (816) 584-6290
Student Life (816) 584-6377
Registrar (816) 584-6270

Kansas City area student services
Academic Support (816) 584-6330
Campus Activities (816) 584-6411
Career Center (816) 584-6578
Counseling Center (816) 584-6237
Enrollment Services (816) 584-6800
Food Service (816) 584-6381
Help Desk IT (816) 584-6768
Information Center (816) 584-2000
International Education
  Student Services (816) 584-6379
  Study Abroad (816) 584-6868
  EIL Program (816) 584-6517
KC Area Accelerated Learning
  Downtown (816) 584-5508
  Independence (816) 584-5650
  Parkville (816) 584-6769
KGSP 90.3 FM (816) 584-6325
Library (816) 584-6285
Mail Services (816) 584-6269
Media Services (816) 584-6368
Student Senate (PSGA) (816) 584-6398
Pirate Grounds (816) 584-6453
Residence Life (816) 584-7402
Student Life (816) 584-6377
Student Employment (816) 584-6388
Campus Safety (816) 584-6444
Stylus (816) 584-6323
Theatre (816) 584-6450
Watson Literacy Center (816) 584-6724
Rights and Responsibilities of Students

As a student at Park University, you should be aware of the rights you have as a student and of the responsibilities associated with being a Park student. These policies apply to ALL Park University students, regardless of whether the student is taking classes online, at a Campus Center, or on the Parkville campus – all delivery modes and all locations. The Student Code of Conduct is based on respect for self and others, and was developed to challenge students to embrace high ethical standards, and interact with other students, faculty, and staff with integrity.

As a student, you have the right to an opportunity to learn in an environment that is free from discrimination based on race, color, creed, religion, gender, marital status, sexual orientation, national origin, age, disability, or veteran status. It is the responsibility of all members of the Park University community – students, faculty, and staff – to create and maintain an environment where all persons are treated with respect, dignity, and fairness. Students have responsibility for assuming the consequences of their actions. Students are expected to accept their obligations to the entire Park community to honor and respect the value and integrity of each person and to conduct themselves accordingly. In addition, students are responsible for making themselves aware of Park University policies and procedures, all of which are outlined in the Catalog, in the Student Handbook, and/or on the Park University website.

The mission of Park University, an entrepreneurial institution of learning, is to provide access to academic excellence which will prepare learners to think critically, communicate effectively, and engage in lifelong learning while serving a global community. In order to maintain an environment where this mission can be achieved effectively and equitably, Park University promotes civility, respect, and integrity among all members of the community. Choosing to be a member of the Park University community obligates each member to follow these standards and ensures that a campus community of civility is maintained. In that light, the Student Code of Conduct will follow established processes for insuring fundamental fairness and an educational experience that facilitates the development of the individual and/or group. The full Student Conduct Code, processes, forms, and appeal information is available online at: http://www.park.edu/student-conduct-code/index.html

Military Student Bill of Rights

All military student populations have basic rights to satisfactory college marketing, admissions, and student services practices. Park University maintains these basic rights, and always seeks to aim even higher. The Military Student Bill of Rights includes the right to:

- Accurate information about a school's programs, requirements, accreditation, and its potential impact on course transferability.
- Access basic college/university information and fees without disclosure of student personal information.
- Educational planning and career guidance without high-pressure registration and enrollment efforts from institutions.
- A clear and complete explanation of course/program enrollment procedures and all resulting financial obligations.
- Explore, without coercion, all financial aid options before signing up for student loans or other financial assistance.
- Accurate scholarship information, free of misleading 'scholarship' offers based on military tuition assistance.
- Appropriate academic screening and course placement based on student readiness.
- Appropriate, accessible academic and student support services.
- Clearly defined institutional “drop/add” and withdrawal policies and procedures including information about the impact of military duties (e.g., mobilization, activation, temporary duty assignments) on their academic standing and financial responsibilities.
- Clearly defined grievance/appeals processes.

Official Web Sites for Information on Voluntary Education

Army Continuing Education System
Army National Guard Education Support Center

Marine Corps Lifelong Learning
Navy College Program
Student Identification Cards
At the Parkville Campus the Park University student photo ID card should be carried at all times for use at the Park University library, Bookstore, campus athletic events, student activities, the Registrar’s Office, the Cashier’s Office, residence halls, food outlets, and other offices where identification may be needed. If your card is lost or stolen, please call Campus Safety at 816-584-6444 so your card can be de-activated. Then, stop by Enrollment Services in Norrington for a replacement I.D. There’s a fee of $20.00 for the replacement ID. Please call Enrollment Services at (816)584-6800 for more information.

ID cards for the College for Distance Learning centers can be obtained from the Campus Center Director. These cards may be used by students, faculty and staff, and may be required by the local facility as part of the information needed to gain entry onto the installation. The ID may be obtained only after tuition and fees have been paid for the term. An expiration date will be noted on the ID.

Student Insurance (Parkville Campus)
The Health and Accident Limited Student Insurance Plan offered by a Park University selected provider is mandatory for all full-time residential students, student athletes, and international students with F-1 student visas. In addition to limited health coverage, the policy includes repatriation coverage for all policyholders.

Students, for whom coverage is not mandatory, may also enroll in the Student Health Insurance Plan. To enroll, contact Enrollment Services at (816)854-6800. Enrollment becomes effective upon receipt of payment. For the more information or the insurance plan and the complete policy regarding mandatory student insurance coverage go to: http://www.park.edu/enrollment-services/student-insurance.html

Student Health Services
There are several health care clinics located close to the Parkville campus that students can utilize, and the full listing, plus details on locations and hours, is available on the Park website at: http://www.park.edu/student-health-services/index.html. Some of the recommendations include:

Platte County Health Department: located adjacent to Park University on Highway 9 (1201 E. Street, Parkville). Appointments are required for doctor appointments, and students should call 816-587-5998 to request an appointment. Hours of operation are Monday-Thursday, 8:00 am to 4:30 pm and Fridays from 8:00 am to 11:15 am. Other services, such as an Immunization Clinic and Women’s Clinic, are also available. Please check the Platte County Health Department website at: http://plattecountyhealthdept.com/pview.aspx?id=24877&catid=518 for more information.

Walgreen’s Clinic at Walgreen’s Pharmacy: located about 2 miles from the Parkville Campus, with clinic hours at varying times, 7 days a week. Check the website to schedule an appointment, or walk-in and wait: http://www.walgreens.com/locator/walgreens-6365-lewis-dr-parkville-mo-64152/id=10130

Automobile Registration (Parkville Campus)
Students who wish to park vehicles on campus while enrolled at Park are required to register their vehicles with Campus Safety (located in the Thompson Student Center) within forty-eight (48) hours of classes beginning. It is the responsibility of the vehicle’s owner to know and understand University parking and safety regulations in order to avoid the issuance of citations, the assessment of fines, the towing of vehicles at the owner’s expense and possible loss of campus driving privileges. For a complete list of parking regulations and/or to download the registration form, go to: http://www.park.edu/campus-safety/traffic-and-parking-regulations.html
Park University has established various policies and procedures to ensure an environment for all students that is conducive to learning and the exchange of knowledge.

Satisfactory Academic Progress - SAP for financial assistance for undergraduate students is based on three concepts: Minimum number of hours completed in a 12 month period of enrollment (PACE), Maximum time to complete the degree, and Grade point average (GPA). The full policy is outlined in the Catalog on pages 81-82, available online at: http://www.park.edu/catalogs/undergraduate-catalogs/2013-14UnderCat.pdf The policy is also outlined and explained on the Student Financial Services website at: http://www.park.edu/student-financial-services/satisfactory-academic-progress.html

Academic Withdrawals - Park University reserves the right to withdraw a student from class(es) for failure to meet financial obligations or failure to attend classes without approved excuse. Excused absences may be granted at the discretion of the instructor. There are two types of withdrawal, official and administrative. An official withdrawal begins when the student initiates the withdrawal process. Refunds are based on this date. If a student fails to initiate the withdrawal process, and is withdrawn for non-attendance and/or failure to meet financial obligations, this is an administrative withdrawal. In this case, refunds will be based on the withdrawal date or the mid-point of the semester or term. Students must officially withdraw from a class(es) no later than two-thirds of the way through the semester/term in order to receive a “W.” If a student does not officially withdraw by this time, a grade of “F” will be recorded. A request for withdrawal, if sent electronically, must be sent using the student’s Park e-mail account. Please check with Enrollment Services staff for further information and assistance.

Complaints and Grievances - To file a complaint or grievance - contact Enrollment Services in Norrington, at StudentEnrollment@Park.edu or by phone: (816) 746-2526 or Toll-Free: (877) 505-1059.

Disability Guidelines - A student qualifies as disabled under the definition of Section 504 if he or she: 1) Has a mental or physical impairment, a record of impairment, or is regarded as having such an impairment; and 2) Is substantially limited in his or her major life activities that include abilities such as (but not limited to) self care, breathing, walking, seeing, performing schoolwork, speaking, and learning.

Park University is committed to meeting the needs of all students who meet the criteria for special assistance. These guidelines are designed to supply directions to students concerning the information necessary to accomplish this goal. It is Park University’s policy to comply fully with federal and state law regarding students with disabilities and, to the extent of any inconsistency between these guidelines and federal and/or state law, the provisions of the law will apply. For access to more information, the ADA Student Handbook, and the form for students to request assistance, please check the Park website at: http://www.park.edu/terms-and-regulations/disability-guidelines.html

Drug and Alcohol Policy - Park University is committed to the standards outlined by the Federal Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989. As a result of this commitment, Park University has established regulations forbidding the unlawful manufacture, distribution, dispensing, possession or use of illegal or illicit drugs and alcohol on Park University premises or property or as part of any Park University activity planned for or by students. For the complete policy refer to http://www.park.edu/catalogs/undergraduate-catalogs/2013-14UnderCat.pdf and see Student Life website for more information and educational programs.
Emergency Safety Procedures - In the event of an emergency on the Parkville campus or if a dangerous situation is observed that is a hazard to life or property, immediately call the Dispatcher, 816-584-6444. The dispatcher will contact a Campus Safety Officer to address the situation and/or notify the proper authorities. At other campuses, please call the Campus Center Director. For more information: [http://www.park.edu/safety](http://www.park.edu/safety)

Emergency Leave - A student may request a Leave of Absence from all courses if s/he needs to be absent for more than two consecutive weeks of class(es). The formal institutional guidelines for this procedure are listed in the current Catalog on pages 102-103, at this link: [http://www.park.edu/catalogs/undergraduateCatalogs/2013-14UnderCat.pdf](http://www.park.edu/catalogs/undergraduateCatalogs/2013-14UnderCat.pdf)

Emergency Safety Procedures - In the event of an emergency on the Parkville campus or if a dangerous situation is observed that is a hazard to life or property, immediately call the Campus Safety Dispatcher, 816-584-6444. The dispatcher will contact a Campus Safety Officer to address the situation and/or notify the proper authorities. At other campuses, please call the Campus Center Director. For more information, please visit the Campus Safety website at: [http://www.park.edu/campus-safety/emergency-procedures.html](http://www.park.edu/campus-safety/emergency-procedures.html)

Harassment Policy - Park University strives to provide educational, working, co-curricular, social, and living environments for all Students, Staff, Faculty, Trustees, contract workers, and guests that are free from Harassment on the basis of age, color, disability, gender, gender identity, national or ethnic origin, race, religion, sexual orientation, or veteran status. The University has deemed this to be unacceptable behavior which will not be tolerated. For the complete policy, please review pages 54-56 of the current Catalog, available online at: [http://www.park.edu/catalogs/undergraduateCatalogs/2013-14UnderCat.pdf](http://www.park.edu/catalogs/undergraduateCatalogs/2013-14UnderCat.pdf). Reports of harassment can be made to Enrollment Services staff at EnrollmentServices@Park.edu, through the Dean of Students, or by way of the Student Complaint and Concern Form, which is managed by the Associate Vice President for Student Affairs.

Sexual Harassment, Sexual Assault, or other Title IX issue—Please take the matter immediately to the Title IX Coordinator, Diana Boyd McElroy, Dean of Students. Dr. McElroy’s e-mail address is: Diana.McElroy@Park.edu, the office phone number is 816-584-6465, and the online Sexual Harassment/Sexual Assault Report Form is available online at: [https://secure.jotformpro.com/parkconcernform/sexualharassment](https://secure.jotformpro.com/parkconcernform/sexualharassment)

Information Technology - The Park University Information Technology Network, and the University Telephone System (“University Systems”) exist to enable the University to carry out its educational mission. While the University does not completely prohibit personal use of the University Systems during personal time, the University limits such use and reserves the right to prohibit personal use on a case-by-case basis. The University has no liability to persons who use the University Systems and no liability for any loss of or damage to personal information while in the University Systems. The University Information Technology Policies and Procedures Manual describes in detail the policies and procedures that govern the use of the University Information Technology Network and all users of the University Information Technology Network are charged with knowledge of those policies. Further information is available on page 63 of the current Catalog, available online at: [http://www.park.edu/catalogs/undergraduateCatalogs/2013-14UnderCat.pdf](http://www.park.edu/catalogs/undergraduateCatalogs/2013-14UnderCat.pdf)

Residence Life (Campus Housing) - At Park University, The Office of Residence Life and Education (RLE) provides you with enhanced living experiences. Throughout the year, we host everything from social activities to intellectual exchanges. These are facilitated by the RLE staff which includes a Resident Mentor living-in on your floor. All year long, Resident Mentors will be working with residents to connect with various activities, services, events, and leadership opportunities on campus.

Residence Life information continued on next page...
Residence Life (continued from prior page) We hope you'll check out the Residential Learning Communities established this year (Honors Academy and Student Leadership) to consider the enhanced programming and opportunities for those students. All Residential students must follow expectations established in the Student Conduct Code, plus guidelines in the RLE Policies Manual, available through RLE Staff in Copley Quad.

Residency Requirement for Living on the Parkville Campus

All Park University students are required to live on campus unless they meet one of the following exemptions:

- You are living with a parent, legal guardian, or dependant children within 50 miles of Park; or,
- You are at least 21 years old or have completed at least 58 credits; or,
- You have an extenuating circumstance that requires you to live off campus.

Individuals who demonstrate that they fall under articles I or II with supporting documentation will be granted exemptions upon the confirmed receipt of the records outlined above. Fulfilling the requirements for exemption will not constitute an automatic release from the residency requirement. For more information and to access the request form, go to: http://www.park.edu/residence-life-and-education/apply-for-housing.html. Housing charges are automatically added to student accounts for students who fall within the Residency Requirement (fewer than 58 credit hours or under of age of 21 as of August 1 or January 1, respectively). Students requesting a housing waiver should submit the forms and documentation 2-3 weeks before the term, if possible.

Sexual Assault/Title IX Policy - Park University strongly denounces sexual assault in any form and advocates the immediate reporting of any incident to University authorities. Please contact the Title IX Coordinator, Diana Boyd McElroy by e-mail or call 816-584-6465, or Campus Safety (816-584-6444) for immediate assistance. Confidentiality will be maintained as possible. If you prefer - please complete the Sexual Harassment/Sexual Assault form available online. It includes links and contact information for resources in the Kansas City area, including which hospitals are recommended for sexual assault exams, specialized counseling, and other assistance. For more information, please check the Park Counseling Center website at: http://www.park.edu/counseling-center/index.html or contact Park’s Student Advocate. If students have concerns about the way Park officials handled a Title IX Policy situation, please contact the Department of Education through the Office of Civil Rights by phone: 1-800 421-3481 or by e-mail at OCR@ed.gov. Further details about contacting OCR is available at: https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm

Student Code of Conduct - The Student Code of Conduct is based on respect for self and others, and was developed to challenge students to embrace high ethical standards, and interact with other students, faculty and staff with integrity. To view the full Student Conduct Code and associated forms and procedures, go to: http://www.park.edu/student-conduct-code/index.html

Student Records: Privacy Rights (FERPA) - Park University informs students of the Family Education Rights and Privacy Act of 1974 (FERPA). This act was designed to protect the privacy of educational records, to establish the rights of students to inspect and review their educational records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students can file complaints with the FERPA Officer concerning alleged violations. Policy is on page 53 of the current Catalog.

Tobacco Use Policy - The use of tobacco (both smoking and smokeless) is prohibited in all campus facilities and within fifty feet of any Parkville campus building.

Weapons Use Policy - Possession or use of firearms, including facsimiles which have the capabilities to discharge pellets and/or darts, ammunition, explosives, or dangerous chemicals, or use or threatened use of knives or any other object as weapons on Park-owned, controlled, or rented property or at Park University-sponsored or supervised activities is strictly prohibited.
**student organizations**

Student Success at Park University includes engagement outside the classroom—with an opportunity to develop leadership skills, know your professors and other students more personally, make contact with people in your profession, and have fun! Staff in Student Leadership and Success are committed to providing Park University students with those opportunities, through student organizations or other engagement events. So, if you’re interested in programs that will prepare you for professional life after graduation, or the personal satisfaction of making a difference in your community, please check the full listing of student clubs at: [http://www.park.edu/clubs-and-organizations/active-student-clubs.html](http://www.park.edu/clubs-and-organizations/active-student-clubs.html). Here are some of the groups, in Parkville, at Campus Centers, and/or online:

### Honor Societies
- Alpha Chi (ACHO)
- Alpha Kappa Delta International Sociology Honor Society
- Alpha Sigma Lambda
- Beta Beta Beta (BETA)
- History Club Phi Alpha Theta (Zeta Omicron)
- Phi Theta Kappa
- Pi Lambda Theta
- Pi Sigma Alpha Political Science Honor Society
- Psi Chi Psychology Honor Society
- Sigma Alpha Pi, Leadership & Success Honor Society
- Sigma Delta Pi (Iota Gamma), Spanish Honor Soc.
- Sigma Tau Delta English Honor Society
- Tau Lambda Alpha Epsilon (TLAE)-CJ Club

### Program/Subject Area Organizations
- American Institute of Graphic Arts
- American Marketing Association
- Art Club
- Assoc. for Supervision & Curriculum Dev. (ASCD)
- Biology Club (BIOL)
- C.H.E.M. Club (CHEM)
- Collegians for Success
- Communication Connection (PUCC)
- Geo Club
- Math Club
- Modern Language Club
- Park Univ. Stu. Athletic Trainers Assoc., PUSATA
- Philosophy Club
- Pirate Radio Club
- Political Science (PSCC)
- PreHealth Club
- Psychology/Sociology Club (PSYC)
- Social Work (SWCC)
- Student National Education Association (SNEA)
- Student Nurses' Association (SNA)
- Students in Free Enterprise
- Students in Interior Design
- Stylus
- The Guild

### Program/Subject Area Organizations, cont.
- Theatre Club (PUTC)
- Delta Mu Delta Honor Society

### Social/Service/Leadership Organizations
- American Association for Univ. Women (AAUW)
- Chess Club
- Flying Disc Club
- Martial Arts Club
- Painted Pirates
- Peace Education Club
- Park Service Organization (PSO)
- Park Student Activities Board (PSAB)
- Park Student Government Association (PSGA)
- Park University Martial Arts Club
- Rotaract
- Spectrum
- Student - Athlete Advisory Committee
- Student Ambassadors (PUSA)
- Student Veterans of America

### Clubs With An International Focus
- Milele Kenya Club (MIKC)
- Model United Nations Club (MUNC)
- People to People International (PTPI)
- Saudi Club
- Model Organization of the American States Club (MOAS)
- World Student Union (WSUC)
- Latin American Club
- People to People International

### Religious/Spiritual Organizations
- Chi Alpha Christian Fellowship
- Muslim Student Association (MSA)
- Pax Christi
- Revive (CRUE)
- Secular Club

For contact information and descriptions, go to: [http://www.park.edu/clubs-and-organizations/active-student-clubs.html](http://www.park.edu/clubs-and-organizations/active-student-clubs.html)
programs and services

Most of the programs and services listed in this section are available for all Park University students, although the procedures for accessing that service may be different for students beyond the Kansas City Area campuses.

Academic Support Center  http://www.park.edu/academic-support-center/index.html
Academic Support provides many resources; please call 816-584-6330 or check the website for assistance.  
  StepUP is a program to deliver academic mentoring, tutoring and other services.  
  Tutoring is available in many subject areas to any interested students.  
  Testing Center handles CLEP, DANTES, ACT, and C-BASE exams.  Proctored exams are also available.  For testing at Campus Centers, please contact your Campus Center Director.

Services for Students with Permanent or Temporary Disabilities are available.  Student notifications of disability are due at Park a minimum of six (6) weeks prior to the beginning of classes in the academic term the student wishes to attend. Notification should be made to the Director. Every effort will be made to provide reasonable accommodations for the duration of a temporary disability.

WCT - Writing Competency Test:  http://www.park.edu/academic-support-center/wct.html
Writing Help is available; for writing tips go to:  http://www.park.edu/support/writing.asp

Behavioral Intervention Team  http://www.park.edu/behavioral-intervention-team/index.html
Park is concerned about the safety, health, and well-being of our students, faculty, and staff, and we ask anyone with a concern about a member of the Park University community to communicate with the Behavioral Intervention Team (BIT). Go to the website for more information and assistance or call 816-584-6444.

Bookstore  http://www.park.edu/bookstore/index.html
The Parkville Campus bookstore is located in the Mabee Learning Center. During the academic year, the Bookstore is open: Monday - Thursday 8:30 am to 6:00 pm and Friday 8:30 am to 4:00 pm. Weekend and extended hours are in effect during registration, graduation, and special occasions.  Contact: 816-584-6747 or Bookstore@park.edu.

  MBS Textbook Exchange is Park’s official bookstore for the College for Distance Learning and opens 3-4 weeks prior to the start of classes.  Students may order by calling (1-800-325-3252), ordering online at  http://bookstore.mbsdirect.net/park.htm mailing (MBS Direct, PO Box 597, Columbia, MO 65205) or fax 1-800-499-0143.

Campus Safety  http://www.park.edu/campus-safety/index.html
The website provides tips and resources for emergency response, fire safety, and campus crime statistics. Forms are available for parking registration, reporting a crime, and registering property such as laptops.  For emergencies on the Parkville Campus contact the Campus Safety dispatch at ext. 6444.  For all other campus centers, contact your local authorities using 911 emergency.

Career Development  http://www.park.edu/career-development-center/index.html
Career Development staff assists students with career assessment, internship opportunities, resume and cover letter preparation, interview coaching, and job search strategies. Check the website for a listing of career events.

Additional Resources:

E-Recruiting website
Discover Your Career/What Can I Do With this Major?
programs and services (continued)

Counseling Center  http://www.park.edu/counseling-center/index.html
Counselors are available on campus and online to work with students. Request appointments by sending an email to: CounselingAppointments@park.edu or by calling (816)584-6237 or 6798. Check the website!

Health Services for Students  http://www.park.edu/student-health-services/index.html
Students who purchase Student Insurance can utilize the services available at the Platte County Health Department, which is located adjacent to the Parkville Campus on Highway 9. Details of other services available are posted on the Student Health Services website.

International Student Services  http://www.park.edu/international-student-admissions-and-services/index.html
Park University has a strong international student population representing over 100 countries. They are located in Herr House, 2nd floor.

Leadership and Engagement Programs  http://www.park.edu/student-life/index.html
With programs ranging from student organization participation, leadership training days, and service trips during fall and spring break; there is an opportunity for you to expand your student experience beyond the classroom. Check the website or call 816-584-6411 for more information.

The library, located in Mabee Learning Center, has group study rooms, a 24 hour study area, and an art gallery. Library hours during the Fall and Spring terms are: Monday through Thursday, 8:00 am to 9:30 pm; Friday, 8:00 am to 4:30 pm; Saturday, 10:00 am to 4:00 pm; and Sunday, 4:00 pm to 9:30 pm.

Registrar  http://www.park.edu/registrar/index.html
The Office of the Registrar, located on the third floor of Mackay, room 36, is responsible for maintaining academic records (transcripts, Veterans' files) for all Park students, evaluating transfer credits and more.

Student Enrollment Services  http://www.park.edu/enrollment-services/index.html
Staff members in Norrington are experts in enrollment, financial aid, registration and payments. There are four primary ways to use Enrollment Services: the web, in person, by phone or email. Office hours are: 8am to 6pm Monday through Thursday and 8am to 4:30 pm Fridays.

Student Financial Services  http://www.park.edu/student-financial-services/index.html
Financial aid is available for students in both the undergraduate and graduate programs, at any campus or online. Online forms are available including a direct link to the free application for Federal Student Aid. Please check the main website for links to all these programs and services: Loan Counseling, Satisfactory Academic Progress, and Scholarship Guide.

assists KC area students with work study positions on and off campus.

Tutoring for Online Students
Smarthinking.com is available to online students, but hours of access are limited per student. Login information is available in your Online classroom and questions can be directed to: onlinestudents@park.edu. Tutoring for Kansas City Area students is available in the Academic Support Center.
The Thompson Student Center is a prime gathering space for students in the center of the Parkville Campus. The building is open 24 hours to currently enrolled students and houses Campus Safety, Military and Veteran Student Services, Student Life, and Dining Services including the campus coffee shop, Pirate Grounds. Other amenities include multiple lounge areas, flat-screen television, and a meeting room.

Food Service
All you can eat buffet food service is available in the Thompson Café, on the second floor of the student center. For commuter students, faculty, and staff, cash and credit card purchases are available, or add money to your Park ID card in the Student Assistance Center for a 10% discount. During the fall and spring semesters hours of operation in the main dining hall are:

**Monday through Friday:**
- Breakfast, 8am to 10am
- Lunch, 11:30am to 1:30pm
- Dinner 4:30pm - 7:00pm (Friday Dinner closes at 6:00pm)

**Saturday, Sunday & Holidays:**
- Brunch 11:30am to 1:00pm;
- Dinner 4:30pm - 6:00pm

Food service also includes three Smart Market locations in the student residence at Copley Quad (7 pm to 10 pm), the student center in Pirate Grounds, and in the Mabee Underground (10 am—2 pm). Each location offers various options for Grab & Go Sandwiches, Salads, Microwave Meals, Snacks, & Beverages. The Smart Markets accept all payment types: Meal plan/meal dollars, cash and credit/debit cards. Special hours of operation or location of service that occur during breaks and vacations will be posted. Check the website for hours of operation, the full menu, and more at: [http://www.park.edu/parkdining.com](http://www.park.edu/parkdining.com).

Pirate Grounds
Located on the main floor of the Thompson Student Center, Pirate Grounds is a great place to stop for breakfast, lunch, gourmet coffees, smoothies, and snacks. Serving the air-roasted coffee of The Roasterie, it is a student-run coffee shop, operated for and by students! Students can use their meal plan/meal dollars at Pirate Grounds, and your credit/debit card is also welcome. Pirate Grounds opens at 7 am Monday through Friday. It closes at 10 pm on Wednesdays; 6 pm on Mondays, Tuesdays, and Thursdays; and 4 pm on Fridays. More information at: [http://www.park.edu/PirateGrounds.com](http://www.park.edu/PirateGrounds.com) or call 816-584-6383.

Military and Veteran Programs/Park Warrior Center
This department works to increase access to and success in postsecondary education for military, veterans, wounded warriors, and their families by providing a broad range of services, fostering peer connections and coordinating community support. Please visit: [http://military.park.edu/](http://military.park.edu/) or call (816)584-6530. The Center is located on the first floor of Thompson Student Center.

Student Life
Student Life encompasses several areas that provide outside-the-classroom support, services, and involvement programs for students including Residence Life, Leadership and Engagement, Student Activities, Counseling Center, Pirate Fitness, Intramural Sports, Orientation, Food Service, and Parent Programs. Student Life also offers involvement opportunities for students beyond the Kansas City Area. For more details on services and contact information, go to: [www.Park.edu/StudentLife](http://www.Park.edu/StudentLife)
There are many activities available to meet the social needs of students on the Parkville Campus.

Music [http://www.park.edu/academics/international-center-for-music/index.html](http://www.park.edu/academics/international-center-for-music/index.html)
The Park University Music Program offers opportunities for students to sing and play in various groups such as The Philharmonia Orchestra and The Parkville Community Band. Interested students should call (816)584-6450. In addition, Park is home to an extensive classical music program consisting of graduate performance students. Park’s Access to the Arts provides concerts throughout the year free of charge to current Park students.

Theatre
The Park University Theatre Program is dedicated to serving the artistic needs of its theatre-interested students, the Park University student body and the Parkville community.

Park is a member of the National Association of Intercollegiate Athletics (NAIA) and sponsors a total of thirteen varsity sports: basketball, soccer, cross country, outdoor track, volleyball, women’s softball, men’s baseball, and women’s golf. Schedules available at the website above or call (816)584-6425.

Campanella Gallery
Named to honor Vincent Campanella, a painter who chaired the Department of Art for twenty-nine years, the Campanella Gallery provides monthly exhibits by professional artists in a wide variety of styles and media. Each May and December the gallery is reserved for senior exhibits by graduating art majors. The gallery is located in the McAfee Library in the Mabee Academic Underground.

Pirate Fitness & Intramurals
Pirate Fitness is located next to the Breckon Sports Center inside Labor Hall. For open times and the schedule of fitness classes and intramural sport, please check with staff in Student Life at 816-584-6377.

Park Student Activities Board (PSAB)
PSAB presents events throughout the year to provide opportunities for social interaction. Bowling, comedians, live music, dances and more. For event information, check out the online events calendar at: [http://www.park.edu/calendars/index.html](http://www.park.edu/calendars/index.html) and to learn about joining PSAB, call 816-584-6411 or stop by the Leadership and Engagement Office on the first floor of Thompson - across from Pirate Grounds.

Check the Student Life website: [www.Park.edu/StudentLife](http://www.Park.edu/StudentLife) to learn about ways that YOU can be involved at Park University!

Varsity sports, fine arts, recreation, personal fitness and so much more. There’s always something new going on! Click to see the full calendar of events.
Park University Calendars
There are several calendars available for all types of university events. The links below will direct you to various activity types academic, social, and fine arts.

- Academic Calendar All academic dates
- Term Dates Lists when the semester starts, ends and last day to add/drop.
- Access to the Arts Calendar Art, theatre, and music performances
- Park Events Calendar  Lists all events for Parkville campus
- Athletic Calendar Athletic events schedule
- Room Scheduling System Parkville campus
- Four-Year Academic Calendar, 2012-2013 through 2015-2016
- Final Exam Schedules

Event Scheduling
Student Life is responsible for coordinating reservations of non-academic facilities on campus. To reserve a location for club meetings, guest speakers, etc., a request must be completed three weeks prior to the event. To request space for your event, call the Special Events Coordinator at 816-584-6415.

Varsity sports, fine arts, recreation, personal fitness and so much more. There’s always something new going on! Click to see the full calendar of events.