

November 21, 2007

Respectfully submitted by Joan Aitken, Secretary

#### COMPUTER SYSTEM

Wen discussed the shared folders that will be in Pirate Net. The approved folder will be open for everyone at Park to see. Folders will be by department.

A ready to move folder can only be modified by Brian and Debra. Wen discussed communications with Wade Tripp and Ken Austin. Right now we have three basic folders, but the automation will probably not be done. In the demonstration, Wen showed how we would login to *Piratenet*, look under *Offices*, then under *Assessment*. This process is just a demonstration, which is not usable for today. Perhaps we can ask the Provost to do a feasibility study and investigate a system beyond Piratenet.

Dennis talked about the IRB system, which seems quite similar. Wen isn't sure that site is comparable.

John talked about how effective Wen's design would be. We discussed whether the process is feasible in Piratenet or if we need a new system. John will talk to Wade about the ideas, and then figure out the next step involving Wen. Our goal is a functional system. We complimented Wen on her excellent design work.

#### REVIEW PROCESS

There are 987 courses in our curriculum. Some courses were last taught years ago. Special topics and internship courses don't apply. Courses taught totally on this campus were not a major concern because we focused on trimodal approach.

Documents currently loaded are as follows:

778 courses with CLO,  
493 CAs,  
348 approved CARS.

If we examine 10% a year as a committee, that would be 78CLOs 49 CAs, 35 approved CARS.

Some final exams and paper assignments are missing. We could take the same process and divide by content area specialist. If there's a problem, we could bring the problem to the committee. If we get the system running, we could do 5% for Spring, for example. We can randomly select and then analyze. We could run this examination as a pilot for Wen's system, which could serve as a bridge to the new method.

Pete thought the courses without documents should be the priority, instead of a random procedure.

John may want to let us know ones that need priority for revision. The 300 level courses may be a good place to focus.

#### TRAINING

We discussed having more training on the CLO and the taxonomy led by Deb.

#### ARTICLE FOR JANUARY MEETING

To educate ourselves and the campus, Brian sent an article that discusses university assessment from a broad perspective. Dennis will lead the discussion in January. The general idea is that nation-wide there is no empirical evidence to support that anyone learns anything in college, so there's a push for accountability.

Next meeting will be Wednesday, January 23, 2008 in the board room, 11 AM.