

UAC Meeting Minutes, September, 2008

Respectfully submitted by Joan Aitken, Secretary.

#### MEMBERSHIP

We will change some members, but keep those who want to stay. We will ask some additional people to join. Members present: Joan, Carol, Pete, Brian, Kevin, Evelyn, Wen, Betty, Debra.

#### 2008-2009 PLAN

Our charge this year is to be advising, and improving the system development. All new courses should go through UAC before the Curriculum committee. This year we'd like to make more connections with the graduate courses. There are about 350 courses online, 5000 all together. We'll be taking a sample. We need a submission pattern we can handle. We will want to set a goal of a minimum number of course updates, such as 5%. It's the Departments, Schools, and Colleges who are responsible for quality.

#### PROCEDURES

Wen and Kevin will try to have a meeting to set up procedures before our next meeting. Our meetings will be scheduled the same days as the Curriculum Committee.

We talked about an eCollege reporting features and having an eCompanion shell. They have a repository ready for core learning outcomes. We talked about uploading core assessments in eCollege, which could improve the trimodal process.

#### RUBRICS

We need to education the Department about creating a trimodal rubric AND a grading rubric. They might want to use a 3 x 3 rubric of critical thinking, content, and communication for the trimodal rubric, for example.

We're looking for course consistency. We can think of the rubric as a course measure and the grading rubric as a more refined measure.

#### MISCELLANEOUS ITEMS

Joan will continue as secretary.

We need forms and process discussion at the next meeting.

#### MEETINGS

UAC Meeting 10/22/2008 11:00 AM 01:00 PM Mabee CDL CR

UAC Meeting 11/19/2008 11:00 AM 01:00 PM Mabee CDL CR

UAC Meeting 01/21/2009 11:00 AM 01:00 PM Mabee CDL CR

UAC Meeting 02/18/2009 11:00 AM 01:00 PM Mabee CDL CR

UAC Meeting 03/18/2009 11:00 AM 01:00 PM Mabee CDL CR

UAC Meeting 04/15/2009 11:00 AM 01:00 PM Mabee CDL CR

UAC Members
Sheffer, Deborah
Cowley, Brian
Mason, Theresa
Knowles, Evelyn
Hight, Ed
Knowles, Evelyn
O'Rourke, Vince
Wolf, Amy
Bennet, Betty
Hsin, Wen
Sanders, Carol
Soule, Pete
Aitken, Joan