

MISSION STATEMENT

Park University's Athletic Training Education Program provides academic excellence to allow learners to effectively explore their knowledge in caring for the physically active, while continuing to positively serve their respective community.

VISION STATEMENT

Park University's Athletic Training Education Program is committed to the development of athletic training education and will strive to produce leaders for the athletic training profession.

GOALS

Park University's Athletic Training Education Program prepares entry-level athletic trainers that represent the dynamic changes of the profession, while simultaneously upholding the standards of professional practice. In addition, the program will strive to both obtain and maintain students who will impart a positive contribution to society.

PROGRAM COMPETENCIES

Park University's Athletic Training Education Program educates and prepares students toward specific skills in the following areas:

- Demonstration of skills and techniques necessary for risk management and injury prevention.
- Demonstration of clinical evaluation skills and diagnosis of a patient for the purpose of identifying risk factors and injuries to determine proper care.
- Demonstration of ability to provide immediate care procedures for various injuries and illnesses.
- Preparation, execution, documentation, and evaluation of the importance of treating, rehabilitating and reconditioning of injuries and illnesses.
- Development and administration of policies and procedures, and demonstration of abilities to manage facilities that provide health care to the physically active.
- Recognition of responsibilities of professional development that promote the athletic training profession.

ADMISSION REQUIREMENTS

The candidate athletic training student must complete the core requirements prior to being officially accepted into the program. The core requirements are: Completion of 60 observational hours, Introduction to Athletic Training I and II, First Aid and Emergency Cardiac Care, Human Anatomy and Physiology, a cumulative GPA of 2.75 or higher as well as an official application to the athletic training program by April 1st. Once all application materials are submitted, candidate athletic training students will have a formal interview with the athletic training admissions committee. Performance during the first 60 observational hours is very important in the application process. Depending on the availability of clinical sites, a maximum of 15 qualified applicants could be selected per year. There are no guarantees for program admission, even if all of the necessary requirements are completed. To be considered eligible for admission to Park University's Athletic Training Education Program the following steps are necessary:

1. Admission to Park University
2. Completion of Introduction to Athletic Training I and II
3. Completion of a Human Anatomy and Physiology course
4. Completion of a First Aid and Emergency Cardiac Care course
5. Cumulative GPA of 2.75 or above (including transfer credits)
6. Completed application by April 1st deadline
7. 3 letters of recommendation
8. Immunization records – *Students who are unable to obtain their immunizations records will need to see a physician in order to get proof of immunization status.
9. Hepatitis B vaccination or signed assumption of risk waiver
10. Signed technical standards form
11. Release of information form
12. Physical examination by M.D., D.O., F.N.P or P.A.
13. Formal interview with athletic training admissions committee

PLACEMENT OF TRANSFER STUDENTS

This is only a guide; students will be evaluated on a case-by-case basis. The program director reserves the right to place the student in a level that he/she feels is an appropriate level for the student. Transfers who get placed in a competency higher than Introduction to Athletic Training II may require completing any competency testing required of a lower level course before graduating. Athletic Training majors who transfer to Park University after obtaining an Associates Degree will follow the transfer student plan. The following courses do not transfer to Park University without pre-approval from the Program Director of Athletic Training Education:

- AT 144 Introduction to Athletic Training I
- AT 145 Introduction to Athletic Training II
- AT 236 Kinesiology
- AT 246 Clinical Education in Athletic Training I
- AT 261 Care and Prevention of Athletic Injuries
- AT 347 Clinical Education in Athletic Training II
- AT 350 Pathology in Athletics
- AT 355 Therapeutic Modalities in Athletic Training
- AT 356 Administration of Athletic Training
- AT 365 Advanced Athletic Training
- AT 366 Therapeutic Exercise and Rehabilitation
- AT 449 Clinical Education in Athletic Training III
- AT 450 Clinical Education in Athletic Training IV
- AT 480 Research and Writing in Athletic Training
- AT 490 Senior Seminar in Athletic Training

The following is used as a guide as to where transfer students may be placed within the program:

Introduction to Athletic Training I

- Below 60 documented and approved observational hours

- Has not successfully completed the following courses: Care and Prevention, First Aid and Emergency Cardiac Care, Human Anatomy and Physiology and Introduction to Athletic Training II
- Students cannot enter into the program at this level because it is the time when he/she applies to Park University's Athletic Training Education Program.

Clinical Education I

- At least 60 documented and approved observational hours from an accredited athletic training education program
- Has successfully completed the following courses: Care and Prevention, First Aid and Emergency Cardiac Care and two semesters of Human Anatomy and Physiology
- Has not successfully completed the following course: Advance Athletic Training

Clinical Education II

- At least 310 documented and approved clinical hours from an accredited athletic training education program
- Has successfully completed the following courses: Care and Prevention, First Aid and Emergency Cardiac Care, two semesters of Human Anatomy and Physiology and Advanced Athletic Training

Clinical Education III

- At least 560 documented and approved clinical hours from an accredited athletic training education program
- Has successfully completed the following courses: Care and Prevention, First Aid and Emergency Cardiac Care, two semesters of Human Anatomy and Physiology and Advanced Athletic Training

Clinical Education IV

- At least 810 documented and approved clinical hours from an accredited athletic training education program
- Has successfully completed the following courses: Care and Prevention, First Aid and Emergency Cardiac Care, two semesters of Human Anatomy and Physiology and Advanced Athletic Training

TECHNICAL STANDARDS

Park University's Athletic Training Education Program is a rigorous and intense program that places specific requirements and demands on the students enrolled in the program. All students admitted to the athletic training education program must meet the following abilities and expectations. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, the student will not be admitted into the program. Candidate athletic training students for selection must demonstrate the qualifications of the athletic training education program and Park University technical standards.

Athletic training education technical standards:

1. The mental capacity to assimilate, analyze, synthesize, integrate concepts and problem solve to formulate assessments and therapeutic judgments, including the ability to distinguish deviations from the norm.

2. Sufficient postural and neuromuscular control, sensory function, and coordination to perform appropriate physical examinations using accepted techniques. Must also accurately, safely and efficiently utilize equipment and materials during the assessment and treatment of patients.
3. The ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds. This includes, but is not limited to; the ability to establish rapport with patients and communicate judgments and treatment information effectively. Students must be able to understand and speak the English language at the level consistent with competent professional practice.
4. The ability to record the physical examination results and a treatment plan clearly and accurately.
5. The capacity to maintain composure and continue to function well during periods of high stress.
6. Perseverance, diligence and commitment to complete the athletic training educational program as outlined and sequenced.
7. Flexibility as well as the ability to adjust to changing situations and uncertainty in clinical situations.
8. Effective skills and appropriate demeanor and rapport that relate to professional education and quality patient care.

Park University's Technical Standards

Candidates for selection to the athletic training education program will be required to verify they understand and meet these technical standards or that they believe that, with certain accommodations, they can meet the standards.

Park University's Academic Support Services will evaluate a student who states he/she could meet the program's technical standards with accommodation and confirm that the stated condition qualifies as a disability under applicable laws.

If a student states he/she can meet the technical standards with accommodation, then Park University will determine whether it agrees that the student can meet the technical standards with reasonable accommodation; this includes a review whether the accommodations requested are reasonable, taking into account whether accommodation would jeopardize clinician/patient safety, or the educational process of the student or the institution, including all coursework, clinical experiences and internships deemed essential to graduation. For a full description of Park's technical standards visit the University's permanent disability guidelines.

RE-APPLICATION PROCESS

If a student fails to be accepted into the program on their initial attempt he/she may re-apply to the program. In addition, if a student leaves Park University (e.g. quits school, attends another institution) or withdrawals from athletic training education courses after being accepted into the athletic training education program and decides to return in the future, he/she must re-apply to be re-admitted. Re-application candidates are required to re-submit a full application packet to the athletic training education department by the spring April 1st application deadline. Also, remove any deficiencies that may have prevented the student from being accepted.

SEQUENCING OF CURRICULUM PLAN

Depending on the athletic training student's status, he/she will either follow the four-year curriculum plan or the transfer curriculum plan. Athletic training students are only allowed to enroll in athletic training courses at his/her appropriate level. Athletic training students need to realize that many courses build upon each other and are pre-requisites for upper-level athletic training courses. Therefore, if a student fails an athletic training course, withdrawals from an athletic training course, decides not to take other supporting athletic training courses, or is absent a semester due to health, physical, psychological, or monetary reasons; he/she more than likely will have their curriculum plan extended so that the athletic training student takes the appropriate courses in sequence as according to the student's academic plan.

ACADEMIC PERFORMANCE

Athletic training students must achieve at least a "C" in the core athletic training courses (AT 144 through AT 450). Students receiving below a "C" for their clinical assignment and have work-study may be suspended from that privilege until they have earned at least a "C". In addition, students need to maintain at least a cumulative 2.75 grade point average (GPA) throughout their entire academic career or be subjected to program probation, dismissal from the athletic training education program. Furthermore, students who complete the athletic training education program with a cumulative GPA below 2.75 are unable to graduate until their GPA is at or above 2.75.

EVALUATION OF STUDENT & SUPERVISOR

Each athletic training student is evaluated three times per semester on his/her commitment, effectiveness, and skill level. Students are evaluated by an Approved Clinical Instructor to whom they are assigned. Students receive the criteria in which they are to be evaluated at the beginning of the semester. At that time, the student is informed on the criteria as outlined on the performance evaluation form. Students are given on-going feedback of the results of their evaluations throughout the semester. This allows the student to improve on any strengths and/or weaknesses they may have. The cumulative results of these evaluation forms does affect a student's final grade for the level he/she is assigned. It is the student's responsibility and requirement that every skill be evaluated during the course of the semester. A student, who finishes the clinical assignment and still has not been evaluated on all skills, is required to remain active throughout the semester with other sports, treatments, and events in order to be completely evaluated on all criteria. If that student does not complete all the criteria to be evaluated, it is reflected on his/her final grade. In addition, students who have a clinical assignment have the opportunity to evaluate the clinical instructor and clinical site. Students evaluate the clinical instructor once per clinical assignment on enthusiasm, fairness, and mentoring responsibilities. This allows the clinical instructor to improve on his/her strengths and/or weaknesses. Plus, data gathered from these evaluations is used for the purpose of assessing the overall goals and objectives of the ATEP.

PROGRAM REVIEW

Park University's Athletic Training Education Program continually reviews students who are currently enrolled in the athletic training education program throughout the academic year. Students are evaluated on academic success and their commitment to the athletic training education program. Students who are in their final semester are issued an exit questionnaire for their opinion on the overall strengths and weaknesses of the program. In addition, students who

graduate from Park University and employees of graduates are surveyed approximately one year after graduation to gain information on the effectiveness of the program. The program director meets on a regular basis with the Dean and other discipline coordinators of the College of Liberal Arts and Sciences to further enhance the athletic training education program and Park University.

HEALTH & SAFETY

The purpose of these policies and procedures is to provide a safe occupational working environment for the athletic training student and educational staff. To minimize the risk for exposure to communicable diseases, all athletic training students, faculty, and staff must strictly adhere to universal precautions during all clinical encounters. The athletic training student is required to provide immunization records, a current pre-participation examination (PPE), and HBV series vaccination (or signed waiver form) prior to acceptance into the athletic training education program. If during the PPE the student has or may have the potential of physical or psychological disabilities, the student is referred to an appropriate healthcare provider.

If an athletic training student has exposure to bodily fluids through a puncture, cut, mucous membrane, or non-intact skin; or comes in contact with some form of communicable disease, he/she is managed according to the recommended CDC and OSHA standards and guidelines. An exposed student must notify the appropriate Park University officials immediately following the incident. The cost of care and testing is the responsibility of the student, not Park University or the affiliated clinical.

Communicable diseases include, but are not limited to:

Aids	Malaria
Amebiasis	Measles
Anthrax	Meningitis (bacterial)
Botulism	Meningococemia
Brucellosis	Mumps
Campylobacter Infections	Pertussis (whooping cough)
Chancroid	Plague
Chlamydia Trachomatis Infection	Poliomyelitis
Cholera	Psittacosis
Cryptosporidiosis	Rabies (animal, human)
Diphtheria	Rocky Mountain Spotted Fever
Infectious Encephalitis	Rubella
Escherichia Coli	Salmonellosis (typhoid fever)
Giardiasis	Shigellosis
Gonorrhea	Streptococcus Pneumonia
Haemophilus Influenza	Syphilis
Hand, Foot and Mouth Syndrome	Tetanus
Viral and Acute Hepatitis	Toxic Shock Syndrome
Hepatitis A	Trichinosis
Hepatitis B	Tuberculosis
Hepatitis C	Tularemia
Herpes	Yellow Fever
Hantavirus	Pinworms
HIV	Ringworm

Legionellosis
Lyme Disease

Scabies
Shingles (herpes zoster)

Athletic training students who acquire such conditions during the semester or withdrawals from the semester due to health, physical, and psychological conditions, are required to obtain and submit an updated pre-participation physical prior to returning to didactic and clinical courses. An athletic training student, who has diseases that are communicable, may be given an alternative clinical assignment. Counseling and education on the prevention of further exposures to the person(s) involved is available throughout the process by the Park University counseling and student health services.

Park University does not discriminate in enrollment against any student that has a communicable disease. Members of the student body of Park University will not be denied access to facilities or campus activities exclusively on the reason they have a communicable disease. Park University reserves the right to exclude a person with a communicable disease from facilities, programs, and functions if the university makes a medically based determination that the restriction is necessary for the welfare of the person who has the communicable disease and/or the welfare of the other members of the university community. All information relating to the incident is placed in the individual's permanent records and remains confidential.

STUDENT-ATHLETE & ATHLETIC TRAINING STUDENT

The athletic training education program will make slight adjustments in the yearly clinical requirements of athletic training students who are also student athletes. Special considerations are not given to athletic training students participating in intramurals, club sports, or off-season training. Once accepted in the program, student athletes are not able to participate in a clinical assignment during the semester he/she is participating in a sport. This type of student must realize that a dual commitment must be made and yearly progress towards completing the clinical requirements for graduation and certification must be demonstrated. Students are not eligible to receive credit for athletic training experience covering teams on which they are currently participating.

CLINICAL ASSIGNMENT ENROLLMENT & STUDENT-ATHLETES

Occasionally student athletes in the program are required to complete the clinical assignment portion of the class during the following semester the student enrolled in the didactic portion of the class. Students who choose to follow this route will receive an incomplete at the end of the semester for which he/she is enrolled in the didactic portion. Once the student has completed the clinical assignment portion of the class, the student's grade is adjusted accordingly to what he/she has earned. Summer clinical assignments are designed to total approximately 250 hours over an 8 week period before the clinical assignment is complete. Students are encouraged to review the outline of how the clinical education plans progress.

CLINICAL ASSIGNMENT PLAN

This policy states that students are not assigned a formal clinical rotation before completion of prerequisites as outlined in the curriculum plan. This assures that students have demonstrated and been evaluated on athletic training skills prior to performing these skills on patients. Once competent, the student is placed in clinical rotations where he/she experiences different injuries, sports, genders, and settings. The athletic training student must complete four

clinical assignments over no less than a four-semester period, but no more than a five-year period.

Attention – OSHA & Emergency Cardiac Care Skills

Prior to participating in an observation or clinical assignment, athletic training students are required to complete (on a yearly basis) a formal blood-borne pathogen training to comply with Occupational Safety and Health Administration (OSHA) standards. Furthermore, athletic training students who have been formally admitted into the professional component (Clinical Education I-IV) of Park University's Athletic Training Education Program, are required to complete (on a yearly basis) a re-certification seminar to maintain current emergency cardiac care skills (e.g. Adult CPR, Pediatric CPR, 2nd Rescuer, Airway Obstruction, & Barrier Devices), in addition to AED training certification.

Pre-professional Athletic Training Students

Pre-professional athletic training students are required to obtain at least 30 observational hours a semester under the supervision of a certified athletic trainer. Students gain a variety of experiences that include upper and lower extremity sports, genders, general medical conditions, rehabilitation of athletes, and equipment intensive sports. When at the clinical site for observation, pre-professional students are not to practice athletic training skills on patients. As defined by the Commission of Accreditation in Athletic Training Education, pre-professional students can only observe. The student is responsible for obtaining their own observation hours in Introduction to Athletic Training I and II, which allows the athletic training admissions committee to evaluate the commitment the student has toward the profession.

Clinical Education I (Traditional Setting & Gender Exposure)

Clinical Education I students are assigned to an Approved Clinical Instructor/Clinical Instructor for event/practice coverage and treatment sessions over a minimum of thirteen weeks; not including breaks and holidays. Students are required, on their days of assignment, to help with pre/post practice treatments and preparation, and practice/event coverage. In special circumstances, students could be assigned to a rehabilitation clinic in place of a clinical sport site. A schedule is designed and agreed upon between the student's Approved Clinical Instructor/Clinical Instructor and/or Clinical Coordinator/Program Director before the clinical assignment is complete. The Approved Clinical Instructor/Clinical Instructor must strictly adhere to the curriculum plan and not have athletic training students perform athletic training skills they have not been formally educated on didactically.

Summary of Clinical Assignment

- A minimum of thirteen weeks, not including breaks and holidays.
- At least 5 days per week (Monday through Friday) unless student has a required laboratory course.
- Students will begin their clinical assignment at the time pre-season practice starts for the fall or spring sport season.
- Attendance at all home games, including weekends, for the emphasized sport.
- Receives all Park University scheduled holidays and breaks.
- Required courses that have labs attached to them may only interfere with the clinical assignment one day per week. If a student wants to take a course that is not required for graduation, that course cannot interfere with any didactic or clinical requirements.

*Note: If the emphasized team of your assignment travels or does not practice on your day of clinical assignment you are still responsible for attending that assignment.

Clinical Education II (Traditional Setting, Gender & Equipment Intensive Exposure)

Clinical Education II students are assigned to an Approved Clinical Instructor/Clinical Instructor for event/practice coverage and treatment sessions over a minimum of thirteen weeks; not including breaks and holidays. Students are required on their days of assignment to help with pre/post practice treatments and preparation, and practice/event coverage. In special circumstances, students could be assigned to a rehabilitation clinic in place of a clinical sport site. A schedule is designed and agreed upon between the student's Approved Clinical Instructor/Clinical Instructor and/or Clinical Coordinator/Program Director before the clinical assignment is complete. The Approved Clinical Instructor/Clinical Instructor must strictly adhere to the curriculum plan and not have athletic training students perform athletic training skills they have not been formally educated on didactically.

Summary of Clinical Assignment

- A minimum of thirteen weeks, not including breaks and holidays.
- At least 5 days per week (Monday through Friday) unless student has a required laboratory course.
- Students will begin their clinical assignment at the time pre-season practice starts for the fall or spring sport season.
- Attendance at all home games, including weekends, for the emphasized sport.
- Receives all Park University scheduled holidays and breaks.
- Required courses that have labs attached to them may only interfere with the clinical assignment one day per week. If a student wants to take a course that is not required for graduation, that course cannot interfere with any didactic or clinical requirements.

*Note: If the emphasized team of your assignment travels or does not practice on your day of clinical assignment you are still responsible for attending that assignment.

*Clinical Education III (Traditional Setting, Gender & *Equipment Intensive Exposure)*

Clinical Education III students are assigned to an Approved Clinical Instructor/Clinical Instructor for event/practice coverage and treatment sessions over a minimum of thirteen weeks; not including breaks and holidays. Students are required on their days of assignment to help with pre/post practice treatments and preparation, and practice/event coverage. In special circumstances, students could be assigned to a rehabilitation clinic in place of a clinical sport site. A schedule is designed and agreed upon between the student's Approved Clinical Instructor/Clinical Instructor and/or Clinical Coordinator/Program Director before the clinical assignment is complete. The Approved Clinical Instructor/Clinical Instructor must strictly adhere to the curriculum plan and not have athletic training students perform athletic training skills they have not been formally educated on didactically.

Summary of Clinical Assignment

- A minimum of thirteen weeks, not including breaks and holidays.
- At least 5 days per week (Monday through Friday) unless student has a required laboratory course.

- Students will begin their clinical assignment at the time pre-season practice starts for the fall or spring sport season.
- Attendance at all home games, including weekends, for the emphasized sport.
- Receives all Park University scheduled holidays and breaks.
- Required courses that have labs attached to them may only interfere with the clinical assignment one day per week. If a student wants to take a course that is not required for graduation, that course cannot interfere with any didactic or clinical requirements.

*Note: If the emphasized team of your assignment travels or does not practice on your day of clinical assignment you are still responsible for attending that assignment.

Clinical Education IV (Clinical Setting and General Medical Exposure)

Clinical Education IV students are assigned to an Approved Clinical Instructor/Clinical Instructor for event/practice coverage and treatment sessions over a minimum of thirteen weeks; not including breaks and holidays. Students are required on their days of assignment to help with pre/post practice treatments and preparation, and practice/event coverage. In special circumstances, students may be assigned to a rehabilitation clinic in place of a clinical sport site. A schedule is designed and agreed upon between the student's Approved Clinical Instructor/Clinical Instructor and/or Clinical Coordinator/Program Director before the clinical assignment is complete. The Approved Clinical Instructor/Clinical Instructor must strictly adhere to the curriculum plan and not have athletic training students perform athletic training skills they have not been formally educated on didactically.

Summary of Clinical Assignment

- Students will do a 40 hour general medical exposure at a family care practice.
- A minimum of thirteen weeks, not including breaks and holidays.
- At least 5 days per week (Monday through Friday) unless student has a required laboratory course.
- Students will begin their clinical assignment at the time pre-season practice starts for the fall or spring sport season.
- Attendance at all home games, including weekends, for the emphasized sport.
- Receives all Park University scheduled holidays and breaks.
- Required courses that have labs attached to them may only interfere with the clinical assignment one day per week. If a student wants to take a course that is not required for graduation, that course cannot interfere with any didactic or clinical requirements.

*Note: If the emphasized team of your assignment travels or does not practice on your day of clinical assignment you are still responsible for attending that assignment.

CLINICAL EDUCATION COSTS

Athletic training students enrolled in clinical education courses are responsible for paying all expenses associated with their clinical assignments. Expected expenses could include (but are not limited to) gas, meals, clothing, criminal background checks, and any health screenings. Athletic training students are also responsible for ensuring they have appropriate transportation to their clinical assignment.

CLINICAL SUPERVISION

In order to protect the patient against injury from an athletic training student and to protect the athletic training student from liability, no student is assigned a clinical rotation without prior completion of the first year academic courses outlined in the academic plan. Approved Clinical Instructors/Clinical Instructors must, at all times, directly supervise observational students and formally ATEP admitted athletic training students. Formally ATEP admitted athletic training students can apply athletic training skills to patients, however, must be directly supervised and consult with the Approved Clinical Instructors/Clinical Instructors before doing so. Also, formally ATEP admitted athletic training students can only apply athletic training skills they have been officially educated on didactically. In contrast, observational students cannot apply athletic training skills to patients until they have been formally ATEP admitted and officially educated on didactically.

MALPRACTICE/LIABILITY

Athletic training students who are engaged in a required professional internship are included in the institution's malpractice/liability policy. Athletic training students need to be aware that the insurance policy has a very large deductible (currently \$10,000 per incident, which is subject to change per policy renewal), and it is the responsibility of the student to pay for that deductible. It is recommended that all students seek additional malpractice/liability coverage.

ABSENTEE-OUTSIDE EMPLOYMENT/VACATION

Athletic training students cannot miss any part of their clinical assignment including an official home event. Work schedules are to be approved with the athletic training student's immediate supervisor prior to the beginning of the clinical assignment. Remember: due to frequent rescheduling of practices, games, and travel, students are required to have a flexible work situation. Vacation scheduled during an official clinical assignment is not allowed under any circumstances; if the student chooses to do so, he/she fails the clinical assignment. A student who has 2 or more unexcused absences from their clinical assignment could receive a failing grade for the assignment, be put on program probation or ultimately dismissed from the program.

UNIVERSITY EMPLOYMENT CONDITIONS

Athletic training students could qualify for federal work study. The university will make federal work study reasonably available to all eligible students at the school. To the maximum extent practicable, the university will provide federal work study that complement and reinforce each recipient's education program and career goals. In assigning a federal work study, a school must consider the student's financial need, number of hours per week the student can work, period of employment, anticipated wage rate, and the amount of other assistance available to the student. While there is no minimum or maximum award, the amount for each student should be determined based on these factors. A student may earn academic credit, as well as compensation for federal work study. Such jobs include but are not limited to internships, practicums, or assistantships.

ATHLETIC TRAINING (Marion Tollaksen Fischer Endowed) SCHOLARSHIP

To be eligible, the recipient must be an athletic training major and maintain a 3.0 cumulative grade point average. Scholarship gift from this fund may not exceed 36 credit hours

of tuition in an academic year, including summer. Please visit Park University's scholarship page for an application.

PROFESSIONAL CONDUCT

Professionalism and first impressions in any work situation are important to maintain a positive work environment. The ATEP requires that athletic training students follow this policy to promote quality and professionalism in the athletic training room. The policy includes:

1. Neat clothing is to be worn in the clinic. No torn or excessively worn jeans or pants. Shirts are to be clean and without stains and holes. Nylon running pants are allowed; cotton sweat pants are not allowed.
2. T-shirts are acceptable, but cannot have profanity, alcohol labels, or any other inappropriate advertising.
3. Shirts must be tucked into pants or slacks at all times. Khaki slacks and shorts with a sports medicine shirt are required for official competitions. Uniform items given by the coaching staff is acceptable. Any other mandated uniform policies from the coaching staff must be adhered to by the student.
4. No hats are to be worn in the athletic training room at any time.
5. External visible body piercing, other than in the earlobes is not acceptable.
6. Males are not allowed to wear earrings while at a clinical assignment. Females at clinical assignments are encouraged to keep earring size to a minimum.
7. Tattoos that have profanity or obscene pictures have to be covered.
8. Tennis shoes, closed lace up shoes and boots are acceptable. Sandals, flip flops, or high heel shoes are not allowed unless the coach desires the team to be dressed for athletic events.
9. Male athletic training students need to be clean, shaven and hair at collared length. Hair length for females must not exceed the waistline. Makeup is allowed for female athletic training students, but must be within reason.
10. Students who choose to color or highlight their hair are required to use a natural color. Natural color would be blonde, black, brown or natural red. Colors of extreme are not allowed (such as purple, green, blue, etc.)
11. Appropriateness of clothing items and appearance are under the discretion of the Certified Athletic Training staff.
12. When in doubt the idea of casual dress is appropriate!!!

VERBAL & WRITTEN WARNING

Athletic training degree seeking students who continue to be deficient with their observation, clinical assignment, and didactic courses are given a verbal and written warning. Students are notified of their infraction and the clinical coordinator and program director will submit a written warning report. In some circumstances, the clinical coordinator in conjunction with the clinical instructor could submit a written warning report. Students who continue to accumulate more than one written deficiency within a semester could be put on program probation. If an athletic training student continues to have deficiencies after being put on program probation, he/she could be dismissed from the athletic training education program. In addition, if the student has more than one semester of departmental probation they could be dismissed from the athletic training education program. Examples of actions that constitute an infraction include, but not limited to, are:

- Repeated absentee or tardy from didactic courses
- Repeated absentee or tardy from clinical lab time
- Repeated absentee or tardy from clinical assignments
- Poor clinical assignment performance
- Failure to adhere to professional conduct
- Poor academic performance (Below a “C” in athletic training major courses)
- Failure to adhere to the policies and procedures

Athletic training students who receive a written warning report could be subject to a deduction of a letter grade in the course that the warning was received. Park University’s Athletic Training Education Program probation could result in one or all of the following: preventing the student from enrolling in clinical education courses until the probation is lifted; suspension of work-study; failure of athletic training course and dismissal from the athletic training education program. * Departmental probation is determined by the program director and clinical coordinator.

Details of Written Warning Report:

Empty space for the details of the written warning report.

<u>ATEP Representative's Signature</u>	<u>Date</u>	<u>Student's Signature</u>	<u>Date</u>