

**PARK UNIVERSITY HONORS PROGRAM SERVICE LEARNING**

Virginia Brackett, Assistant Director  
8700 N.W. River Park Drive  
Parkville, MO 64152  
(816) 584-6818  
[virginia.brackett@park.edu](mailto:virginia.brackett@park.edu)

**PARTNER AGREEMENT FOR LEARNING THROUGH SERVICE**

The service organization and its designated supervisor understand and agree that they are to:

- Plan for and monitor the student’s service learning placement.
- Complete all forms on time and follow the collection guidelines and procedures.
- Orient the student to the overall operation of the organization and its role in addressing social issues and needs.
- Designate a qualified person to supervise the student’s time, activities and learning, and to evaluate the student’s performance.
- Introduce the student to appropriate staff, orient him or her to the tasks and roles expected, and provide learning opportunities relevant to the student’s course material.
- Help the student gain experiences and knowledge relating to the course objectives outlined by the instructor.
- Contact the Assitant Director of the Park University Honors Program, should a problem arise with a student’s service performance.
- Assist the course instructor in assessing student service learning performance by completing an evaluation supplied by the Honors Program.
- Acknowledge that the student is protected under the Volunteer Protection Act and is not insured by Park University.

**AGREEMENT**

The undersigned participants in this community service learning program do agree to the terms and expectations of this Partner Agreement For Learning Through Service:

<b>Organizational Supervisor</b>	<b>Date</b>
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**Agency Name** \_\_\_\_\_

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Phone Number**