



INTERNATIONAL STUDENT SERVICES

Curricular Practical Training (CPT) Checklist

ELIGIBILITY: A student must be a full-time student, in good status, wanting to work up to 20 hours in a field directly related to his/her major of study as an intern.

You will need:

1. Authorization from your advisor listing this internship as fulfilling a major requirement.
2. A letter from the company indicating a job offered and the position being offered.

Once you have completed all of these steps, call Park University Office of International Student Services at 816-584-6379/6834 to make an appointment with Michael Hernandez or Kimberly Connelly. When you come for your appointment you will need to drop off your required documents. The following will be issued to you:

- A new I-20 indicating your request and the PDSO's approval.