

COMING TO AMERICA SERIES GUIDELINES FOR SPEAKERS

HERE ARE SOME GUIDELINES WHICH WILL HELP YOU GIVE A SUCCESSFUL PRESENTATION:

ATTEND THE INTERNATIONAL SPEAKERS CLUB ORIENTATION MEETING AT THE BEGINNING OF THE YEAR.

WHEN YOU RECEIVE AN INVITATION TO PRESENT ABOUT YOUR COUNTRY RESPOND QUICKLY TO ENSURE YOUR SPOT.

BEGIN WORKING ON YOUR SPEECH

- **CREATE YOUR PRESENTATION IN MICROSOFT POWERPOINT.**
- **SEE THE ICPP PRESENTATION OVER MALAYSIA ON THE ICPP PAGE FOR AN EXAMPLE OF BASIC FORMAT.**
- **LIMIT YOUR PRESENTATION TIME TO 15 MINUTES**
- **INFORM THE OFFICE OF INTERNATIONAL AFFAIRS AND EDUCATION STAFF IF YOU NEED ANY MEDIA, SUCH AS CD PLAYER, OVERHEAD, ETC.**

TOPICS TO INCLUDE IN YOUR PRESENTATION:

- **LOCATION**
 - **MAPS (ONE WORLD AND ONE REGIONAL)**
- **LANGUAGE**
 - **WHAT LANGUAGES ARE SPOKEN?**
 - **COMMON GREETINGS**
 - **SIMPLE QUESTIONS/WORDS**
- **DAILY LIFE**
 - **HOW MANY PEOPLE ARE IN A TYPICAL FAMILY?**
 - **WHAT HOLIDAYS DO YOU CELEBRATE?**
 - **WHAT DO PEOPLE GENERALLY DO FOR FUN AND ENTERTAINMENT?**
- **SCHOOLING**
 - **HOW IS THE SCHOOL SYSTEM SET UP?**
 - **PRIMARY SCHOOL, HIGH SCHOOL, UNIVERSITY?**
 - **WHAT ARE THE MAIN DIFFERENCES BETWEEN YOUR HOME'S SYSTEM COMPARED TO THE US?**
- **GEOGRAPHY**
 - **WHAT KIND OF PLANTS/ANIMALS WOULD SOMEONE SEE?**
 - **WHAT IS THE CLIMATE LIKE?**

- **CUISINE**
 - **WHAT ARE THE TRADITIONAL FOODS IN YOUR COUNTRY?**
 - **WHAT IS YOUR FAVORITE?**
- **POLITICS**
 - **WHAT IS THE POLITICAL STRUCTURE?**
 - **HOW DOES IT WORK?**
- **ECONOMICS**
 - **CURRENCY**
 - **TRADE**
 - **GDP**
- **PLACES OF CULTURAL INTEREST**
 - **MUSEUMS**
 - **LANDMARKS**
 - **FAMOUS CITIES**
 - **FESTIVALS AND HOLIDAYS**
- **MOST IMPORTANT: WHAT WAS YOUR EXPERIENCE OF COMING TO AMERICA LIKE?**
- **BRING ARTIFACTS TO SHOW THE AUDIENCE**
 - **CURRENCY**
 - **PHOTOS**
 - **FLAGS**
 - **CLOTHING**

MEET WITH THE OFFICE OF INTERNATIONAL AFFAIRS AND EDUCATION THE BEFORE THE EVENT DATE SO THAT THEY CAN REVIEW YOUR PRESENTATION AND OFFER SUGGESTIONS. THIS IS MANDATORY!

PRACTICE PRESENTING TO OTHERS FROM YOUR COUNTRY AND ASK THEM TO CRITIQUE YOUR PRESENTATION.

TELL YOUR FRIENDS AND PROFESSORS ABOUT THE COMING TO AMERICA SERIES AND ASK THEM TO COME!!

THE DAY OF THE EVENT

- **SHOW UP A LITTLE BEFORE THE TIME YOU ARE SUPPOSE TO MEET**
- **MAKE SURE YOU BRING EVERYTHING YOU WILL NEED TO PRESENT—ARTIFACTS, INDEX CARDS, FLAGS FROM YOUR COUNTRY, ETC.**

DRESS CODE

- **YOU CAN DRESS IN YOUR HOME COUNTRY'S TRADITIONAL CLOTHING OR YOU MIGHT BRING ONE PIECE OF CLOTHING YOU MIGHT HAVE AS WELL.**
- **OR, YOU MAY DRESS CASUALLY AS YOU NORMALLY DRESS TO SCHOOL.**

HELPFUL TIPS:

- **SPEAK LOUDLY, CLEARLY AND SLOWLY DURING YOUR PRESENTATION.**
- **MAINTAIN EYE CONTACT WITH THE AUDIENCE.**
- **RELAX AND HAVE FUN; IT WILL BE MORE ENJOYABLE FOR YOU AND FOR YOUR AUDIENCE!**