

**IRB Coded Agreement
Park University**

Agreement for Research Involving Coded Private Information

This agreement is made effective this ____ day of _____, 20____, (“effective date”) by and between _____ holder of key to decipher the code (link file) (hereafter Holder) and _____ the investigator receiving the coded private information (hereafter Recipient) for the currently proposed research project entitled:

On 10 August 2004, the Office for Human Research Protections issued “Guidance on Research Involving Coded Private Information or Biological Specimens”. This agreement is based upon this guidance

The Holder and Recipient hereby certify that:

(1) The private information or specimens were not collected specifically for the currently proposed research project through an interaction or intervention with living individuals;
and

(2) The Recipient cannot readily ascertain the identity of the individual(s) to whom the coded private information or specimens pertain because the investigator(s) and the Holder of the key hereby enter into an agreement prohibiting the release of the key to the Recipient under any circumstances, until the individuals are deceased

By signing, both the Holder of the key to decipher the code and the Recipient of coded private information agree to the aforementioned conditions.

Signature of Holder		Signature of Recipient	
Name:		Name:	
Title:		Title:	
Institution:		Institution:	
Date:		Date:	

The IRB has determined that the research activity pertaining to this agreement which involves coded private information or specimens does not involve human subjects as outlined by the requirements of HHS regulations at 45 CFR 46 as stated in the above referenced OHRP Guidance.

Signature of IRB Chair or Administrator	
Name:	
Title:	
Institution:	
Date:	