

CJ 350 Criminal Justice Management & Planning

Mission Statement: The mission of Park University, an entrepreneurial institution of learning, is to provide access to academic excellence, which will prepare learners to think critically, communicate effectively and engage in lifelong learning while serving a global community.

Vision Statement: Park University will be a renowned international leader in providing innovative educational opportunities for learners within the global society.

Course	MCJ 350 Criminal Justice Management & Planning
Semester	Portfolio
Faculty	
Degrees/Certificates	
Daytime Phone	
Other Phone	
E-Mail	
Class Days	TBA
Class Time	TBA
Credit Hours	3

Textbook:

Course Description:

An in-depth look at budgeting, personnel, and planning. This course is designed to develop a working knowledge of management planning in criminal justice. Pre-requisite: CJ300. 3:0:3

Learning Outcomes:

Core Learning Outcomes

1. Contrast the methods of management in criminal justice.
2. Construct the planning for criminal justice organizations and budgetary powers
3. Prepare a proposed budget for a criminal justice agency.

Core Assessment:

For CJ350, the student must construct a budget for a criminal justice agency approved by the course instructor and the student must write a paper discussing the budget and supporting fund allocations.

The purposes in completing this project are to demonstrate the student's ability to synthesize, analyze, and evaluate information carefully and objectively; use good management principles; use this information to propose a solution to a budgeting issue; discuss social policy implications of the student's solution; and present the ideas in clear written form directed to a specific audience.

Research Paper Directions: 250 POINTS Core Assessment

For CJ350, the student must construct a budget for a criminal justice agency approved by the course instructor and the student must write a paper discussing the budget and supporting fund allocations.

The purposes in completing this project are to demonstrate the student's ability to synthesize, analyze, and evaluate information carefully and objectively; use good management principles; use this information to propose a solution to a budgeting issue; discuss social policy implications of the student's solution; and present the ideas in clear written form directed to a specific audience.

To complete this project:

1. Select a criminal justice agency and have it approved by the course instructor.
2. Research the actual budget for that agency.
3. Using management principles learned in this course, justify the allocations in the proposed budget.
4. Consider social policy implications of the budget proposal.
5. Write a paper explaining the budget proposal, the reasons in support of the allocations, the social policy implications of the solution, and the research that supports the outcome.

Your paper must include:

1. A cover page
2. Introduction
3. Clear summary (in table form) of budget proposal
4. Discussion of the research
5. Clear statement of the reasons supporting the allocations
6. Discussion of social policy implications of the proposal
7. Reference page, using APA style

The text of this paper should be at least 3,250 words or fifteen pages long. The student must demonstrate that the student understands the terminology and the concepts used in management and planning in criminal justice agencies, and how those concepts are applied in constructing agency budgets. The student must demonstrate that the student can synthesize, analyze, and evaluate information. The student must use correct APA format in citing sources in both the body of the paper and in the reference page.

You will present your paper in class in a manner selected by the instructor for your course.

Academic Honesty:

Academic integrity is the foundation of the academic community. Because each student has the primary responsibility for being academically honest, students are advised to read and understand all sections of this policy relating to standards of conduct and academic life. [Park University 2007-2008 Undergraduate Catalog](#) Page 85-86

Plagiarism:

Plagiarism involves the use of quotations without quotation marks, the use of quotations without indication of the source, the use of another's idea without acknowledging the source, the submission of a paper, laboratory report, project, or class assignment (any portion of such) prepared by another person, or incorrect paraphrasing. [Park University 2007-2008 Undergraduate Catalog](#) Page 85

Attendance Policy:

Instructors are required to maintain attendance records and to report absences via the online attendance reporting system.

1. The instructor may excuse absences for valid reasons, but missed work must be made up within the semester/term of enrollment.
2. Work missed through unexcused absences must also be made up within the semester/term of enrollment.
3. Work missed through unexcused absences must also be made up within the semester/term of enrollment, but unexcused absences may carry further penalties.
4. In the event of two consecutive weeks of unexcused absences in a semester/term of enrollment, the student will be administratively withdrawn, resulting in a grade of "F".
5. A "Contract for Incomplete" will not be issued to a student who has unexcused or excessive absences recorded for a course.
6. Students receiving Military Tuition Assistance or Veterans Administration educational benefits must not exceed three unexcused absences in the semester/term of enrollment. Excessive absences will be reported to the appropriate agency and may result in a monetary penalty to the student.
7. Report of a "F" grade (attendance or academic) resulting from excessive absence for those students who are receiving financial assistance from agencies not mentioned in item 5 above will be reported to the appropriate agency.

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Disability Guidelines:

Park University is committed to meeting the needs of all students that meet the criteria for special assistance. These guidelines are designed to supply directions to students concerning the information necessary to accomplish this goal. It is Park University's policy to comply fully with federal and state law, including Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, regarding students with disabilities. In the case of any inconsistency between these guidelines and federal and/or state law, the provisions of the law will apply. Additional information concerning Park University's policies and procedures related to disability can be found on the Park University web page:

<http://www.park.edu/disability> .