2016-2017 Undergraduate Catalog Amendments

ACADEMIC REGULATIONS AND POLICIES CORRECTION
(pg. 8) Addition to State Authorizations

Add Kansas

Park University holds a Certificate of Approval and is authorized to operate as a school by the Kansas Board of Regents. If a student complaint cannot be resolved after exhausting the institution’s grievance policy, the student may file a complaint with the Kansas Board of Regents Private & Out-of-State Postsecondary Education Department (http://www.kansasregents.org/academic_affairs/private_out_of_state/complaint_process).

(pg. 20)
SCHOOL OF BUSINESS
Final Exam Policy

From: The School of Business supervises academic requirements for all courses in Accounting, Business Economics, Economics, Engineering Administration, Finance, Health Care, Human Resource Management, International Business, Logistics, Management, and Marketing. (The Management/Computer Information Systems degree is academically supervised by the Computer Science department.) This academic supervision includes both face-to-face and online courses.

To: The School of Business supervises academic requirements for all courses in Accounting, Economics, Bachelor of Science in Business Administration, and Management degrees. This academic supervision includes both face-to-face and online courses.

(pg.24)
BACHELOR OF PUBLIC ADMINISTRATION
PA Blended Course

First Sentence

From: All Park blended courses require weekly student activities and contact with the instructor; weekly attendance will be documented.

To: All Park blended courses require weekly student activities and contact with the instructor; attendance will be documented according to the Park University attendance policy.

Park Campus Centers and Online Learning

(pg.36) BS Accounting is also offered Online

BS Business Administration/International Business also offered at Tinker AFB
BS Criminal Justice Administration also offered at El Paso

(pg.37) BS Geography also offered at the Ft. Leonard Wood Location

AS Information and Computer Science also offered at El Paso
BS Information & Computer Science also offered at El Paso
AS Management also offered at El Paso
BS Management not offered at Mountain Home AFB
AS Management/Accounting also offered at El Paso
BS Management/CIS also offered at El Paso

(pg. 38)
BS Management/HealthCare also offered at El Paso
BS Management/Human Resources not offered at Mountain Home AFB
AS Management/Logistics not offered at Mountain Home AFB
AS Management/Logistics not offered at Tinker AFB
BS Management/Logistics not offered at Mountain Home AFB
BS Management/Logistics also offered at Grand Forks AFB
BS Military History also offered at El Paso
BSN not offered at El Paso
BPA Public Administration degree not offered at Cherry Point
BPA Public Administration degree also offered at El Paso
AS Social Psychology also offered at El Paso
BS Social Psychology also offered at El Paso

(pg.44)
**Contact Information**

**California**
The Barstow Campus Center (MCLB) in California is closed and is removed from the Catalog

(pg.50)
**Information Technology**
Add Campus Center of Quantico with Session Code of A and Section Code of QU
Change Moody AFB Session Code of D &** to A&** (Section Code remains MO)

(pg.52)
**Temporary Disability Guidelines**
Add
Additional information concerning Park University’s policies and procedures related to disability can be found at [www.park.edu/disability](http://www.park.edu/disability)

(pg.61)
**COMPLAINTS / GRIEVANCES POLICY**

**Second Paragraph**
Delete
The Student Success Center is located in Herr House

**GRIEVANCE**

**Last Paragraph Note**
From: The Dean of Students serves as the Title IX Coordinator
To: The Dean of Students serves as the Title IX Deputy Coordinator
FEES AND CHARGES
Deletion
The International Undergraduate Course Fee of $36/credit hour and the Graduate Course Fee of $40/credit hour.

UNOFFICIAL WITHDRAWAL
From:
An unofficial withdrawal is given to a student who does not successfully complete any of their courses and stopped participating in classes without officially withdrawing as required. The 50 percent point in the term will be used to determine the last date of attendance when students are unofficially withdrawn.

To:
The 50 percent point in the term will be used to determine the last date of attendance when students are unofficially withdrawn. The 50 percent point is used to calculate whether any Federal Title IV aid must be returned to the United States Government. The student will be provided an opportunity to provide documentation that they participated in an academic related activity beyond the 60 percent point.

RIGHTS AND RESPONSIBILITIES OF STUDENTS ON FINANCIAL AID
Add
Additional information can be found at http://www.park.edu/student-financial-services/consumer-information.html

ACADEMIC HONESTY
First paragraph, last sentence changed
From: Park University students and faculty members are encouraged to take advantage of the University resources available for learning about academic honesty at www.park.edu/current-students

To: Park University students and faculty members can find the academic dishonesty form at https://secure.jotformpro.com/parkconcernform/academicdishonesty

ACADEMIC PROGRESS/PROBATION
2. Academic Probations
First paragraph changed
From: A student who fails to achieve a 2.0 cumulative Park University GPA will be placed on academic probation until his/her cumulative Park GPA increases to 2.00 or greater. A letter will be sent to the student by the Office of Academic Affairs. A copy of the letter will be retained in the student’s academic file.

To: A student who fails to achieve a 2.0 cumulative Park University GPA will be placed on academic probation until his/her cumulative Park GPA increases to 2.00 or greater and until he/she meets any
specific conditions stated in the probation letter. This letter will be sent to the student by the Office of Academic Affairs. A copy of the letter will be retained in the student’s academic file.

3. Academic Suspension

*First sentence changed*

*From:* “(in his/her first 16-weeks) meets the criteria for academic suspension, he/she will be placed on academic probation rather than on academic suspension.”

*To:* “In cases where a first-time Park undergraduate student (in his/her first 16-weeks) meets the criteria for academic suspension, he/she will be placed on academic probation rather than on academic suspension.”

*(pg. 98)* Unofficial Withdrawal
Paragraph deleted, refer to Financial Aid section, Unofficial Withdrawal page 81

*(pg. 99)*

**CANCELLATION OF CLASSES**

*Deletion*

Generally, a class is cancelled if the enrollment is less than ten students.

*(pg. 99)*

**COURSE REPEATS**

*Last Sentence*

*From:* The policy can be found on the Satisfactory Academic Progress link at www.park.edu/student-financial-services

*To:* The policy may be found on the Student Financial Services page at www.park.edu/student-financial-services

*(pg.100)*

**FULL-TIME STATUS, OVERLOAD APPROVALS, ONLINE AND SUMMER COURSES**

*Full-time Status and Overload*

*First sentence of Second Paragraph updated.*

*From:* Full-time class load is six (6) credit hours for an eight or nine-week term, or twelve (12) credit hours in a semester program.

*To:* Full-time class load is twelve (12) credit hours per semester. Students can take a combination of both sixteen and eight week courses to establish their enrollment status.

**Summer Courses**

*Add*

Full-time class load is twelve (12) credit hours.

**Blended Courses**

*Last Paragraph : remove reference to weekly attendance which is no longer required*
From: All Park University blended classes require weekly contact with the instructor and attendance taken on a weekly basis.

To: All Park University blended classes require weekly contact with the instructor.

Online Courses
Second Paragraph
From: During the term online classroom contact with the instructor must be made on a weekly basis for attendance, assignments and online interaction with the course environment (Canvas).

To: During the term, online classroom contact with the instructor must be made on a weekly basis for assignments and online interaction within the Learning Management System (LMS).

ENROLLMENT ADJUSTMENT PERIOD
Delete from Second Paragraph, covered in Refund Policy
All fees are non-refundable

PRE-ENROLLMENT FOR RETURNING STUDENTS
Section deleted due to consolidation of resources. Refer to page 71 for enrollment instructions for all students

LIBERAL EDUCATION REQUIREMENTS FOR BACHELOR DEGREES
#6 Integrative and Interdisciplinary Thinking
From: For more information on the Park University Literacies, and the specific sub-competencies of each, visit www.park.edu and search “Faculty manual”.

To: For more information on the Park University Literacies, and the specific sub-competencies of each, visit www.park.edu/about-park/university-literacies.html

Accounting
Add
THIS PROGRAM IS OFFERED THROUGH

Criminal Justice
B.A. Major
Area of Concentration
Clarification (adding credit hours by course)
Area of Concentration (One of the following areas).................. 9 cr.
Area A. Law Enforcement
CJ 231 Introduction to Law Enforcement .......................... 3cr
CJ 232 Introduction to Corrections
-OR- ................................................................................. 3cr
CJ 233 Introduction to Security
CJ 311 Criminal Investigation ................................. 3cr

Area B. Corrections
CJ 232 Introduction to Corrections .......................... 3cr
CJ 231 Introduction to Law Enforcement
-OR- ................................................................................. 3cr
CJ 233 Introduction to Security
CJ 322 Probation, Parole, and Community Corrections 3cr

Area C. Security
CJ 231 Introduction to Law Enforcement
-OR- ................................................................................. 3cr
CJ 232 Introduction to Corrections
CJ 233 Introduction to Security................................. 3cr
CJ 333 Security Administration ................................. 3cr

(pg. 141)
B.S. Major
Area of Concentration
Clarification (adding credit hours by course)
Area of Concentration (One of the following areas) ........... 9 cr.
Area A. Law Enforcement
CJ 231 Introduction to Law Enforcement .......................... 3cr
CJ 232 Introduction to Corrections
-OR- ................................................................................. 3cr
CJ 233 Introduction to Security
CJ 311 Criminal Investigation ................................. 3cr

Area B. Corrections
CJ 231 Introduction to Law Enforcement
-OR- ................................................................................. 3cr
CJ 233 Introduction to Security
CJ 232 Introduction to Corrections ................................. 3cr
CJ 322 Probation, Parole, and Community Corrections 3cr

Area C. Security
CJ 231 Introduction to Law Enforcement
-OR- ................................................................................. 3cr
CJ 232 Introduction to Corrections
CJ 233 Introduction to Security ................................. 3cr
CJ 333 Security Administration ................................. 3cr
Course Changes

(pg. 210) Military Studies Minor
HIE 211 The Great War 1914-1918 is corrected to HIS 211
HIE 332 World War II corrected to HIS 332

(pg.235) Methodology Certificate
Elective courses
From: Elective courses from the following...3cr
To: should read: Elective courses from the following...6cr
    PS406 Experimental Psychology Recommended
    SO455 Program & Policy Evaluations
    SO459 Survey Methodology

(pg. 250)
AC 420 Advanced Accounting I
Deletion from catalog

(pg. 250)
AC 425 Advanced Accounting
Course description change; no change to pre-req
A study of consolidated financial statements and governmental/nonprofit accounting.

(pg.327)
MG315 Advanced Business Statistics
PREREQUISITES
From: MA171 and CS141
To: MA171 and IS141

(pg.344)
NUR 356 Mental Health Nursing
The lecture hours/laboratory hours/credit hours of 3:0:4 are updated to 3:3:4

(pg.366)
SW 421 Field Instruction II
Course title is corrected to Field Education Seminar I

(pg.391)
Appendix
State Specific Refund and Tuition Recovery Policies
Delete
State of Georgia requirements removed from catalog. Park University standard refund policy now applies.