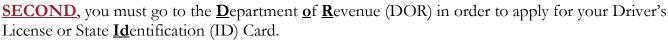
## **HOW TO GET A DRIVER'S LICENSE OR STATE ID**

There are <u>two</u> offices you will need to go to in order to apply for your Driver's License or State ID.

<u>FIRST</u>, you must go to the <u>Social Security Administration (SSA)</u> to obtain <u>either</u> a <u>Social Security Number (SSN)</u> <u>or</u> a <u>Letter of Ineligibility</u>.

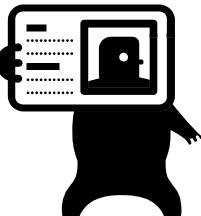
- ➤ In order to apply for an SSN, you <u>must</u> have a job if you do not have a job, you are <u>not</u> eligible for an SSN.
  - o If you have a job offer, please also see OIS's information sheet on *Applying for a Social Security Number*.
- In order for the SSA to issue you a *Letter of Ineligibility*, you will need to take the following items to the SSA:
  - 1. Letter of Certification from OIS at Park University
  - 2. I-20
  - 3. Passport
  - 4. Visa
  - 5. I-94 Admission Record
  - 6. Proof of Residence
    - a. This can be a utility bill, bank statement, or housing rental contract.
    - b. The purpose of this is to prove you live at the U.S. address you have presented on your application.
      - This cannot be a P.O. Box.



- In order to apply for a Driver's License or State ID, you will need to take the following items to the DOR:
  - 1. Certificate of Enrollment from Park University
  - 2. Ineligibility Letter from the SSA
    - a. <u>Or</u>, if you have a job and have applied for an SSN, you should take your Receipt Notice from the SSA showing that you have applied for an SSN.
    - b. <u>Or</u>, if you have an SSN and have received your card, you should take your Social Security Card.
  - 3. I-20
  - 4. Passport
  - 5. Visa
  - 6. I-94 Admission Record
  - 7. Proof of Residence
    - a. This can be a utility bill, bank statement, or housing rental contract.
    - b. The purpose of this is to prove you live at the U.S. address you have presented on your application.
      - This cannot be a P.O. Box.
  - 8. Cash or Money Order
    - a. Checks, Credit Cards, & Debit Cards are accepted at <u>some</u> offices please contact your local office for payment options (<u>dor.mo.gov/offloc/</u>).
    - b. There is a fee associated with obtaining a Driver's License or State ID. You can find the most up-to-date information on these fees at <a href="http://dor.mo.gov/mvdl/drivers/license.htm#fees">http://dor.mo.gov/mvdl/drivers/license.htm#fees</a>
      - ❖ If you are applying for a Driver's License, you will also need to submit a *Driver Examination Record (DOR-100)* from the State Highway Patrol. The State Highway Patrol Office is usually located next door to, or in the same building as, the DOR.
      - You <u>must</u> pass this examination with the Highway Patrol <u>before</u> going to the DOR.
        - You can find the Missouri Driver's Guide at: <a href="http://dor.mo.gov/mvdl/drivers/dlguide/">http://dor.mo.gov/mvdl/drivers/dlguide/</a>.

### Please note:

➤ OIS *highly* recommends obtaining a Driver's License or State ID. This way you will always have a form of legal identification with you and can leave your passport in a safe place. We do *not* recommend carrying your passport with you due to the difficulty and cost of replacing the passport and visa if it is ever lost or stolen.



# **HOW TO GET A DRIVER'S LICENSE OR STATE ID**

### Social Security Office closest to Park University:

Address: 8620 N Green Hills Rd.

Kansas City, MO 64154

(\*Located between Barry Road and Highway 152 in the Barry Plaza Center\*)

Phone: 1-800-772-1213

Hours: Monday – Tuesday

Wednesday

Thursday – Friday Saturday – Sunday 9:00am - 3:00pm

9:00am - 12:00pm 9:00am - 3:00pm

**CLOSED** 

### **Directions:**

- From the main entrance of Park University, turn RIGHT (North) onto MO-9.
- After 0.2 miles, keep RIGHT to stay on MO-9.
- After 1.6 miles, turn RIGHT onto MO-45S/NW 64th St/Tom Watson Parkway.
- After 2.3 miles, take the ramp LEFT and follow signs for I-29 North/US-71 North.
- After 2.4 miles, at Exit 9A-B, take the ramp RIGHT for MO-152 East toward Liberty.
- After 1.9 miles, take the ramp RIGHT and follow signs for Green Hills Road.
- After 0.3 miles, turn RIGHT onto N Green Hills Road. 7.
- After 0.2 miles, you will arrive at 8620 N Green Hills Road (Kansas City, MO 64154).
  - (If you reach Barry Road, you have gone too far.)

Or visit <a href="https://secure.ssa.gov/ICON/main.jsp">https://secure.ssa.gov/ICON/main.jsp</a> to find an SSA close to you.



## **Department of Revenue closest to Park University:**

**Address:** 6400 N Cosby Avenue

Kansas City, MO 64151

Weatherby Lake

Phone: 1-816-584-8651 Fax: 1-816-584-0291

**Hours**: Monday – Friday 8:30am - 5:00pm

> Saturday 8:30am - 12:00pm

Sunday **CLOSED** 

### **Directions:**

- From the main entrance of Park University, turn RIGHT (North) onto MO-9.
- After 0.2 miles, keep RIGHT to stay on MO-9.
- After 1.6 miles, turn RIGHT onto MO-45S/NW 64th St/Tom Watson Parkway.
- 4. After 1.8 miles, turn LEFT onto N Cosby Avenue.
- Make a U-TURN at NW 64th Terrace.
- After 227 feet, you will arrive at 6400 N Cosby Avenue (Kansas City, MO 64151).
  - (If you reach MO-45 S/NW 64th St/Tom Watson Parkway, you have gone too far.)

Or visit dor.mo.gov/offloc/ to find a DOR close to you.