



Park University
2020-2021

Dependent Student - V1 Standard Verification Work Sheet

Verification is the process by which certain required information on the FAFSA is reviewed for accuracy and completeness. The Financial Aid Office will notify you if any additional documentation is needed or any additional questions need to be answered. If there are differences between your application information and your financial documents, corrections may need to be made.

Please upload this completed form within your Financial Aid Student Portal at:

<https://finaid.park.edu/NetPartnerStudent>

Student's Last Name

First Name

Student ID #

Incomplete forms will not be processed – if a section does not apply to you, enter “n/a” or “0”

Section A. – Household Information - for both *student* and *parents* of dependent students

Dependent Student

1. List yourself and your parent(s)—including stepparent—even if you do not live with your parent(s).
2. List your parent(s)' other children, even if they do not live with your parent(s) if your parent(s) will provide more than 50% of their support from July 1, 2020 through June 30, 2021
3. List other people now living in your parents' household who your parent(s) provide more than 50% of that person's support and your parent(s) will continue to provide more than 50% of that person's support between July 1, 2020 and June 30, 2021.

Write the names of all household members, including yourself, *as defined above #1-3*. For any household member who will be attending college, enrolled in a degree, diploma, or certificate program for at least ½ time between July 1, 2020 and June 30, 2021, please include the name of the college. (If you need more space, attach a separate page.)

Name(s) of all in household	Date of birth	Relationship to student	Name of College (if Attending)
		Self	Park University

Section B. – Taxed Income - for Student**Tax Status and Requirements:** Student - Check the statement that applies:

- ☐ The student used the IRS Data Retrieval Tool for FAFSA on the Web to transfer 2018 IRS income information onto the student's FAFSA.
- ☐ The student did not or could not use the IRS Data Retrieval Tool for FAFSA on the Web. **You must attach an official 2018 IRS Tax Return Transcript (not an account transcript) or signed copy of 2018 1040 federal tax return.**
- ☐ The student worked but was **not required** to file a 2018 Federal Tax Return. Complete the section below and **attach copies of your 2018 W-2's.**

Name	Employer Name	2017 Amount Earned
		\$

- ☐ The student did **not** work in 2018 and is **not** required to file a tax return. (Note: You may be asked to provide supporting documentation.)

Section C. – Taxed Income - for Parents of Dependent Students**Tax Status and Requirements:** Parent(s) - Check the statement that applies:

- ☐ The parent(s) used the IRS Data Retrieval Tool for FAFSA on the Web to transfer 2018 IRS income information onto the student's FAFSA.
- ☐ The parent(s) did not or could not use the IRS Data Retrieval Tool for FAFSA on the Web. **You must attach an official 2018 IRS Tax Return Transcript (not an account transcript) or signed copy of 2018 1040 federal tax return.**
- ☐ The parent(s) worked but was not required to file a 2018 Federal Tax Return. Complete the section below and **attach copies of your parent's 2018 W-2's and the IRS Non-Filing Letter for the 2018 tax year.**

Name	Employer Name	2017 Amount Earned
		\$
		\$

- ☐ The parent(s) did **not** work in 2018 and is **not** required to file a tax return. **Attach a copy of the IRS Non-Filing Letter for the 2018 tax year. Explain how your parent(s) financially supported the family in 2018.** (Note: You may be asked to provide supporting documentation.)

To obtain a 2018 IRS Tax Return Transcript, Wage/Income Transcript, or IRS Non-Filing Transcript you may:

- Go to www.irs.gov; click on "get your tax record" and choose to download a copy or order a copy to be mailed to you (you will need personal information to create an account).
- Call the IRS at 1-800-908-9946 (generally received in about 10 days)
- To request a paper form, complete and mail IRS Form 4506-T (generally mailed within 10 days).

Section D. – Untaxed Income

2018 UNTAXED INCOME - Report total year amounts for 2018		DO NOT LEAVE ANY FIELD BLANK
Be sure to complete ALL items in this section If an item does not apply to you, you will enter \$0		
For Military Families on Active Duty in 2018:		
1. Enter BAS amount for 2018 (Do not include BAH)	\$ _____	/ Year
2. Attach most recent LES		
For Civilian Families (such as clergy or others)		
1. List \$ amount of Housing/Food/Other Living Allowances paid in 2018 (include cash payments/cash value of benefits)	\$ _____	/ Year
Payments to Tax-Deferred Pensions/Savings Plans - Paid directly or withheld from earnings including amounts reported on 2018 W-2 in boxes 12a-12d (codes D, E, F, G, H, and S)		
	\$ _____	/ Year
Veteran Non-Education Benefits - such as Disability, Death Pension, DIC, and VA Educational Work-Study Allowances.		
	\$ _____	/ Year
1. List the source of this Income _____		
Other Untaxed Income/Benefits, Cash received, money paid on your behalf, not listed above.		
Includes worker's compensation, disability income, etc. Do not include Social Security Benefits		
	\$ _____	/ Year
1. List the source of this Income _____		

Section E. – Signatures**Required Signatures: Digital Signatures not accepted**

I/we certify that all information reported on this form is complete and correct. I/we understand that changes in the FAFSA information based on the documentation provided may result in a change in financial aid eligibility.

Student (Wet ink signature – no Digital Signatures)_____
Date_____
Parent(s) (Wet ink signature - No digital signatures)_____
Date**If both parents are non-tax filers, both parents must sign.**

Effective 9/23/2018, the IRS began masking certain personally identifiable information (PII) on the Tax Return Transcript and all other tax transcripts to help protect this information. To help our office identify tax transcripts that belong to family members other than the student (parents), please provide the name and last 4 digits of that family member's Social Security Number:

Parent(s)/Step-Parent's Name:	Last 4 digits of Social Security Number:
	XXX - XX - ____ _
	XXX - XX - ____ _

Warning: If you purposely give false or misleading information on this worksheet, you may be fined or sentenced to jail or both.

Please upload this completed form within your Financial Aid Student Portal at:

<https://finaid.park.edu/NetPartnerStudent>

Student Financial Aid Office, finaid@park.edu 816-584-6290