



REDUCED COURSE LOAD (RCL) REQUEST

First Name

Last Name

Student ID

Anticipated Graduation Date

Semester Requested

Fall 20 Spring 20 Summer 20 (one semester per form)

Reason for Reduced Course Load (please attach supporting documentation)

- Student is experiencing initial difficulties with reading requirements or with the English language
- Student is initially experiencing difficulty with American teaching methods
- Student has been advised to drop a course because of improper course level placement (only authorized per program level for academic difficulty)
- Student is completing program of study this term (I-20 end date will be shortened)
- Student is enrolled concurrently at another college/university
- Student is enrolled in a full academic program as specified by the academic unit
- Student has a graduate teaching or research assistantship, and is registered for at least three semester hours (student must also submit GTA/GRA offer letter from department)
- Student has completed other required coursework and is working solely on their thesis, dissertation, or clinical practice
- Student has temporary illness or medical condition (documentation must be from licensed medical doctor)
- Other (please specify)

Academic Advisor's Name

Signature

Date