



PARK
UNIVERSITY™

2024-2025 Identity and Statement of Educational Purpose Form

Please read instructions on page 2 before completing this form. If you cannot appear in person at a Park University Campus, you may complete by using a Notary Public. **The original signed form must be mailed via USPS, UPS, or Federal Express to:**

Park University
Financial Aid
8700 NW River Park Drive
CMB #44
Parkville, MO 64152

Student ID _____
Student Name _____

As a part of the verification process, you must appear in person at any Park University Campus Center and provide the following:

- A valid, government issued, photo identification (ID), such as a driver's license, other state-issued ID, or passport. **No Military IDs are accepted due to laws regarding making copies of Military IDs.**
- Your original signature on the Statement of Educational Purpose, below.

Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational Purpose and that
Print Student's First and Last Name
the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending *Park University* for 2024-2025.

Signature of Student (Required in blue or black ink) Date

If you are unable to appear in person, you must submit:
This *original* signed and notarized Statement of Educational Purpose.
Note: Documents cannot be accepted by fax or email.
A copy of the government-issued photo ID as referenced in the Notary's Certificate of Acknowledgement, below.

Notary's Certificate of Acknowledgement

Only complete this section if you are unable to appear in person.

State of _____ City/County of _____. On _____, before me,
Date

_____, personally appeared _____,
Notary's Printed Name *Printed Name of Signer*

and provided to me on basis of satisfactory evidence of identification _____ to be the
Type of government-issued photo ID provided
above-named person who signed the foregoing instrument.

WITNESS my hand and official seal (*Official Seal*)

Signature of Notary: _____

My commission expires on _____
Date

Official Seal (Rubber stamp/seal):
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Park Campus Staff Use Only:	
Campus Center Printed Name and Title: _____	
Campus Center Signature: _____	Date: _____
Received at Student Financial Aid By: _____	Date: _____

Instructions for Identity and Statement of Educational Purpose Form

Student:

Your 2024-2025 FAFSA has been selected for a process called verification. Park University is required by the Department of Education to verify your identity before any federal student aid may be awarded. Contact Park University Student Financial Aid office at (816) 584-6290 if you have questions.

- You, the student, must appear *in person* at Park University to verify your identity by presenting an unexpired government-issued ID, or passport.
 - Park University will make a copy of your photo ID and then annotate that copy with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review your ID.
- You must sign, in the presence of the Park University official, the Statement of Educational Purpose attached.

If you are unable to appear in person at Park University to verify your identity, you must appear *in person* to a Notary Public and then **mail** the *original signed* form and copy of the ID used by the notary to Park University. Notary Publics can be found at most financial institutions/banks.

Park University cannot accept incomplete forms, you must send both the completed form and copy of your ID together.

Notary Public:

- If you are able to make a clear copy of the student's photo ID, please do so and notate the date and your name on the copy of ID.
- Both your signature and seal are required on the form.
- Military ID's are **not** acceptable; it is illegal to make a copy of any military ID. Please use another valid, unexpired government-issued ID (such as but not limited to: a driver's license, other state-issued photo ID, or passport).

Park University Official:

- Student must appear in person and sign the Statement of Educational Purpose in your presence.
- You, Park Official, will complete the Park Campus Staff box on the form including your printed name, title, signature, and date.
- You, Park Official, will make a clear copy of the student's valid, unexpired government-issued ID and notate that copy with your name, date, and signature. Military IDs are **not** acceptable.
- You, Park Official, will **mail** the *original signed* form and notated copy of ID together to the main campus.

Mail the completed Statement of Educational Purpose and clear copy of valid, unexpired government issued ID

to: Park University
Student Financial Aid Office
8700 NW River Park Drive
CMB #44
Parkville, MO 64152